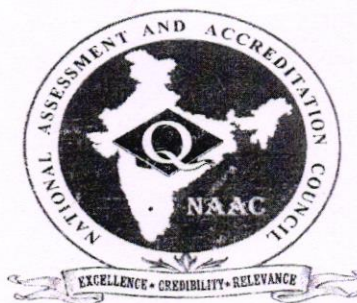


PEER TEAM REPORT
On
Institutional Re-accreditation – Third Cycle
of
SADAKATHULLAH APPA COLLEGE
(AUTONOMOUS)
TIRUNELVELI – 627011
(TAMIL NADU)

Dates of Visit : 3rd to 5th November, 2015



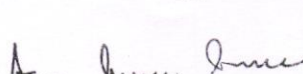
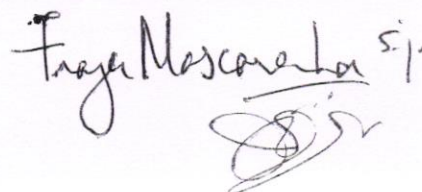
National Assessment and Accreditation Council
An Autonomous Institution of the University Grants Commission
P.O. Box 1075, Nagarbhavi,
Bangalore – 560 072, India.

19/11/15

| Section I : General | Information |
|--|---|
| 1.1 Name & Address of the Institution : | <ul style="list-style-type: none"> Sadakathullah Appa College (Autonomous) Rahmath Nagar, Tirunelveli – 627011 (Tamil Nadu) |
| 1.2 Year of Establishment : | <ul style="list-style-type: none"> 1971 |
| 1.3 Current Academic Activities at the Institution (Numbers) : | |
| <ul style="list-style-type: none"> Faculties/Schools : Departments/Centres : Programmes/Courses offered : Permanent Faculty Members : Permanent Support Staff : Students : | <ul style="list-style-type: none"> 03 13 26 49+93 (temporary) 20+50 (temporary) 3118 |
| 1.4 Three major features in the institutional context (As perceived by the Peer Team) : | <ul style="list-style-type: none"> Religious Minority Institution Autonomous Co-educational College with almost half of the total strength constituting women students. Multifarious courses are offered by the college, along with several add-on enrichment courses. |
| 1.5 Dates of visit of the Peer Team (A detailed visit schedule may be included as Annexure) : | <ul style="list-style-type: none"> 3rd – 5th November, 2015 (Detailed visit schedule enclosed) |
| 1.6 Composition of the Peer Team which undertook the on-site visit : | |
| <ul style="list-style-type: none"> Chairperson : | <ul style="list-style-type: none"> Dr. Arun Kumar Grover Vice Chancellor, Panjab University Chandigarh – 160014 |

Trayer Mascarelli

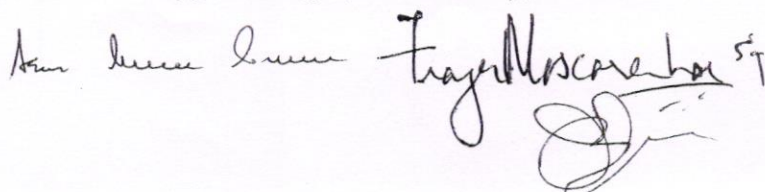
| | |
|--|---|
| <ul style="list-style-type: none"> • Member Co-ordinator : • Member : • NAAC Officer : | <ul style="list-style-type: none"> • Dr. J. K. Tandon (Former Dean, Faculty of Commerce, University of Rajasthan, Jaipur) C – 10, Ram Marg Shastri Nagar Jaipur – 302016 (Rajasthan) • Dr. Frazer Mascarenhas Former Principal St. Xavier's College 5, Mahabalika Marg Mumbai – 400001 (Maharashtra) • Dr. M. S. Shyamasundar Assistant Adviser i/c, – NAAC Bangalore – 560072 |
| Section II : CRITERION WISE ANALYSIS | Observations (Strengths and/or Weaknesses) on Key-Aspects |
| 2.1 Curricular Aspects : 2.1.1 Curricular Design & Development : 2.1.2 Academic Flexibility : | <ul style="list-style-type: none"> • Academic courses are in consonance with the vision and mission of the college. • The College has developed its curriculum in tune with the guidelines of the Tamil Nadu State Council for Higher Education, UGC and the affiliating, Manonmaniam Sundaranar University. • The College has involved external experts while formulating and revising course curricula. • Programme options are available. • Choice-Based credit system exists. • The College has the semester system for all UG and PG Programmes and Annual System for Certificate and Diploma Programmes. • Has introduced vocational type of courses, e.g., B.Sc. Nutrition and Dietetics. |

| | |
|--|---|
| <p>2.1.3 Curriculum Enrichment :</p> | <ul style="list-style-type: none"> • The College is running a few UGC Funded Certificate and Diploma Courses in various disciplines. • Practicals, Field-work, industrial visits, internship etc. are a part of all the core and allied subjects. • Revision of Syllabi done at three year intervals. |
| <p>2.1.4 Feedback System :</p> | <ul style="list-style-type: none"> • Initiative taken to collect feedback from students. • Specific feedback on curricula, teaching/learning and evaluation is in nascent form. • Feedback is also solicited from alumni, employers and local industry experts. |
| <p>2.2 Teaching-Learning & Evaluation :</p> <p>2.2.1. Student Enrolment and Profile :</p> <p>2.2.2. Catering to Student Diversity :</p> <p>2.2.3. Teaching-Learning Process :</p> | <ul style="list-style-type: none"> • Wide publicity for admissions through Prospectus, College website and Advertisements in Local and National Dailies. • All information is available in a transparent manner. • Admissions are made on merit basis. • The College ensures the reservation policy of the State Government. • A two-day orientation programme is organised for freshers. • Bridge, Remedial and Add-on Courses are conducted by the College. • The College prepares the entire teaching and evaluation blue print in advance. • By and large the lecture method of teaching is adopted which is supplemented by modern teaching aids to some extent. • Project work both at UG and PG level is mandatory. |

Am 11. 11. 1911
Fragen-Maschinen

| | |
|---|---|
| <p>2.2.4. Teacher Quality :</p> | <ul style="list-style-type: none"> • Recruitment of the faculty as per the University and State Government norms. • Amongst permanent teachers 23 hold Ph.D. & 23 hold M.Phil. Degrees and amongst temporary teachers 13 hold Ph.D. & 61 hold M.Phil. Degrees. • Faculty members are encouraged to attend Orientation and Refresher Courses, Seminars and Conferences. • Some of the programmes need strengthening of the faculty in numbers as well as better qualification. |
| <p>2.2.5. Evaluation Process and Reforms :</p> | <ul style="list-style-type: none"> • In all programmes 25% weightage is assigned for internal evaluation. • System of double evaluation at the PG level. • Examination system is yet to be fully computerised. |
| <p>2.2.6. Student Performance and Learning Outcomes :</p> | <ul style="list-style-type: none"> • Good Examination results. • Learning outcomes need to be more clearly enunciated. |
| <p>2.3 Research, Consultancy & Extension : 2.3.1 Promotion of Research :</p> | <ul style="list-style-type: none"> • The College has a Research Promotion Committee. • Research centres in 3 subjects viz. in Departments of Commerce, History and Computer Science are functioning. • 13 teachers are University approved Research Supervisors. |
| <p>2.3.2 Resource Mobilisation for Research :</p> | <ul style="list-style-type: none"> • During XI Plan, Five Research Projects (1 Major & 4 Minor) funded by UGC have been completed and presently 7 minor research projects are running. • No specific budget provision for research. |



1. The first part of the document
describes the general situation
of the country and the
state of the economy.
It also mentions the
main problems that
the government is facing.
The second part of the document
describes the measures that
the government has taken
to solve these problems.
The third part of the document
describes the results of these
measures and the progress
that has been made.

The fourth part of the document
describes the future plans
of the government and the
steps that will be taken
to achieve these plans.
The fifth part of the document
describes the role of the
private sector in the
economy and the measures
that will be taken to
encourage its growth.
The sixth part of the document
describes the role of the
public sector in the
economy and the measures
that will be taken to
improve its efficiency.
The seventh part of the document
describes the role of the
international community in
the economy and the
measures that will be
taken to attract foreign
investment.

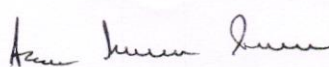
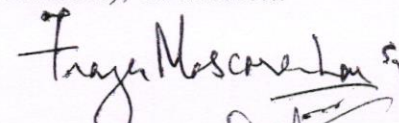

| | |
|---|---|
| <p>2.3.3 Research Facilities :</p> | <ul style="list-style-type: none">• A separate library for research purposes needs to be provided, however, access to e-Resources through N-LIST INFLIBNET facility in e-Library Room is available.• SPSS and other type of licensed software for research need to be provided.• Various Science Labs need more adequate equipment.• A bi-annual multi-disciplinary Research Journal "Sadakath" with ISSN Number has been initiated by the College |
| <p>2.3.4 Research Publications and Awards :</p> | <ul style="list-style-type: none">• A few of the faculty members of the college have published papers in good Journals & Chapters in Books.• 13 faculty members have successfully guided 16 Ph.D. Scholars and 9 faculty members have guided 101 M.Phil students.• Some faculty members also serve on Editorial Boards of Research Journals published from elsewhere. |
| <p>2.3.5 Consultancy :</p> | <ul style="list-style-type: none">• Only a small fraction of faculty members are involved in consultancy services.• Negligible generation of funds for the college through these activities. However, faculty are conscious of this need. |
| <p>2.3.6 Extension Activities and Institutional Social Responsibility :</p> | <ul style="list-style-type: none">• Extension activities through NCC and NSS are conducted.• Sadakath Outreach Programme an extension activity of the college is very active since 2009. |

Ammu Ammu *Tracy Mascarenhas*

| | |
|---|--|
| <p>2.3.7 Collaborations :</p> | <ul style="list-style-type: none"> • As part of the programme activities students participate in Blood Donation camps, planting of saplings, health awareness and literacy programmes, etc. • Several students of the college NCC and NSS units have won awards at national level events. • The College has entered into MOUs with some institutions such as Shifa Hospital, Sathyam Resorts Ltd., Apsara Innovations, etc. • The College is yet to realise the potential of the MoUs. |
| <p>2.4 Infrastructure and Learning Resources :</p> <p>2.4.1 Physical Facilities :</p> <p>2.4.2 Library as a Learning Resource :</p> <p>2.4.3 IT Infrastructure :</p> | <ul style="list-style-type: none"> • The College has good physical infrastructure, i.e., Class Rooms, Laboratories, Language Lab, Audio-visual Hall, etc. • The College has one boys Hostel, two girls' hostels, separate canteens for both boys and girls and an exclusive Rest Room for women day scholars. • The College has good facilities for both indoor and outdoor games and more are being built. • CCTV Cameras installed at strategic points. • The College has 46822 books in the library. • The Library is automated. Library Software (Auto Lib) with OPAC facility is installed. • The College has in all 336 computers. • LAN facility in the campus exists. • Moderate use of ICT in the teaching and learning process. |

[Handwritten signatures]

| | |
|---|---|
| 2.4.4 Maintenance of Campus Facilities : | <ul style="list-style-type: none"> • Maintenance of the building is taken care of by a Building Supervisor. • Infrastructure is properly maintained. |
| <p>2.5 Student Support and Progression :</p> <p>2.5.1 Student Mentoring and Support :</p> <p>2.5.2 Student Progression :</p> <p>2.5.3 Student Participation and Activities :</p> | <ul style="list-style-type: none"> • The College publishes its Prospectus and the Handbook annually with all relevant information regarding admissions, courses offered, academic calendar, scholarships etc. • Besides government scholarships, the management of the college is also offering scholarships. • A Career Guidance and Placement Cell exists. • The College has an alumni association which needs to be registered • A good number of students go for higher studies. • Placement activity through placement cell needs to be strengthened. • Good academic performance of students. • Students of the college participate in Sports and Cultural events. • The College has a Students' Council and elections are held regularly by e-Voting (paperless) by using computers. • Students coordinate the activities of YRC, RRC, Youth Welfare, SOP and Environment Club. • Few students have made Movies, which have gained recognition. |
| <p>2.6 Governance, Leadership & Management :</p> <p>2.6.1 Institutional Vision and Leaders :</p> | <ul style="list-style-type: none"> • The College has a well stated vision and mission. |

| | |
|---|---|
| <p>2.6.2 Strategy Development and Deployment :</p> | <ul style="list-style-type: none">• Pro-active and vibrant management.• Well structured decision mechanism is in place.• Effective monitoring of activities through various committees.• The Governing Body is the apex decision making body and is assisted by the Principal.• The College is yet to develop its strategic plan for progressing towards becoming an independent University as the College marches towards its Golden Jubilee in 2021.• Students' Grievances Redressal Cell, Women Harassment Prevention Cell and Anti-ragging Committees exist.• The academic and administrative audit has been done in recent years. The College also has the ISO – 9001:2008 certification since 2011. |
| <p>2.6.3 Faculty Empowerment Strategy :</p> | <ul style="list-style-type: none">• The Faculty is encouraged to attend orientation programmes, refresher courses, seminars and conferences.• Welfare Schemes for the staff could be further augmented.• The College administration itself has organised various training programmes for the teaching and non-teaching staff. |
| <p>2.6.4 Financial Management & Resource Mobilisation :</p> | <ul style="list-style-type: none">• Being an autonomous college, financial assistance is received from the UGC, State Government and fees collected from students.• A system of both internal & external audit prevails. |
| <p>2.6.5 Internal Quality Assurance System :</p> | <ul style="list-style-type: none">• The College has an active IQAC Cell, publishes its own newsletter, prepares Annual Reports regularly and analyses inputs received. |

[Handwritten signatures]

1. The first part of the document is a list of the names of the persons who were present at the meeting. The names are as follows:

- Mr. A. B. C.
- Mr. D. E. F.
- Mr. G. H. I.
- Mr. J. K. L.

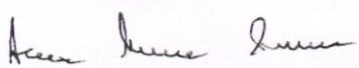
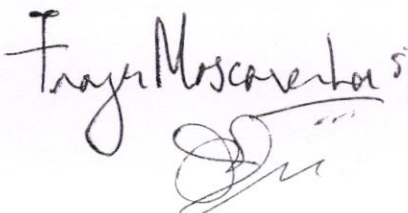
2. The second part of the document is a list of the names of the persons who were absent from the meeting. The names are as follows:

- Mr. M. N. O.
- Mr. P. Q. R.

3. The third part of the document is a list of the names of the persons who were present at the meeting.

| | |
|---|--|
| | <ul style="list-style-type: none"> Monitoring of students through the Students' Profile Card. IQAC needs to help strengthen the quality of teaching and research by the faculty and research scholars. |
| 2.7 Innovations and Best Practices : 2.7.1 Environment Consciousness : 2.7.2 Innovations : 2.7.3 Best Practices : | <ul style="list-style-type: none"> Regular plantation of trees along with medicinal plant. Water harvesting facility exists. A few career oriented certificate/diploma skill-based courses are offered along with regular courses. Governing Body of the College undertakes philanthropic activities/programmes. The College is involved in promoting research. The College has made efforts in promoting an ICT culture. A Student Self Help Scheme (SSHS) to help poor fellow students is in existence. Imparting Value education. |

| Section III : OVERALL ANALYSIS | Observations |
|--------------------------------|--|
| 3.1 Institutional Strengths : | <ul style="list-style-type: none"> Very secular atmosphere, nationalistic spirit, secure institution for women students of all backgrounds and communities. Tangible research enhancement. At least one publication by each M. Phil student has been made mandatory. They are also asked to attend seminars and conferences before the award of degree. Earn While You Learn scheme introduced. Supportive Management |

Section IV : Recommendations for Quality Enhancement of the Institution

- Plan a Road Map for next 10 years in accordance with the vision and mission of the college.
- Commerce Lab-based Practicals need to be introduced and Science Laboratories should be further modernised.
- Feedback system should be made more effective.
- Placement drive must be intensified and focused.
- More funds to be allocated for promotion of faculty research and student projects.
- Motivating faculty members to publish more research papers in reputed peer-reviewed Journals and to apply for projects to various funding agencies.
- More ICT culture may be promoted.
- Consider nucleating an incubation hub and skill development centre.
- Strengthening of Career Guidance and Placement Cell and initiating Coaching Classes for competitive examinations.
- Faculty development activity needs to be further augmented.

I agree with the observations of the Peer Team as mentioned in this report.



Signature of the Head of the Institution

Seal of the Institution

PRINCIPAL
SADAKATHULLAH APPA COLLEGE
Rahmath Nagar TIRUNELVELI - 627 011

Signatures of the Peer Team Members :

| Name | Designation | Signature with date |
|---------------------------|--|---------------------------------------|
| 1. Dr. Arun Kumar Grover | Chairperson | <i>Arun Kumar Grover</i> 5.11.2015 |
| 2. Dr. J. K. Tandon | Member Co-ordinator | <i>J. K. Tandon</i> 5.11.15 |
| 3. Dr. Frazer Mascarenhas | Member | <i>Frazer Mascarenhas</i> 05.11.15 |
| 4. Dr. M.S. Shyamasundar | Dy. Assistant Adviser-NAAC Coordinating officer | |

Place : Tirunelveli (Tamil Nadu)

Date : 5th November, 2015

Sadakathullah Appa College (Autonomous), Tirunelveli.

Arun Kumar Grover