

## Sadakathullah Appa College

An Autonomous Institution Re-Accredited with 'A' Grade by NAAC \* ISO 9001 : 2008 Certified \*

## The Report of the IQAC Steering Committee held on 20.12.2016.

The Steering Committee of the IQAC of Sadakathullah Appa College met on 20.12.2016. The proceedings began with recitations from the Holy Quran by Mr. Ubaiyathullah, Head of the Arabic Department. Dr. A. Syed Mohamed, Coordinator, IQAC welcomed the Steering Committee Members. Principal, Dr. M. Mohamed Sathik presided over the occasion and delivered the Presidential Address.

When the discussion on the conduct of the National-level NAAC sponsored seminar came, Principal Dr. M. Mohamed Sathik opined to conduct the Seminar on the already fixed dates such as 07.02.2017 and 08.02.2017. When the discussion related to the registration fee for the seminar came up, Dr. B.A. Abdul Karim suggested that the registration fee for academicians may be fixed as Rs. 750/-, for scholars Rs. 500/- and for our faculty Rs. 200/-. Dr. M. Kamalutheen, Head of the Chemistry Department suggested that the research scholars who pursue their Pre-doctoral / Doctoral research at our College shall be directed to take part in the seminar. With regard to the publication of the proceedings of the seminar, Dr. S.H. Mohamed Ameen elicited his suggestions that a team under the leadership of Dr. A. Abdul Kader, Director of unaided coursed may be deputed. The team may comprise of Mr. S. Khaleel Ahamed, Assistant Professor of English, Assistant Coordinator of IQAC, Dr. K. Hema, Assistant Professor of English, Mr. Abukaniba Meeran, Assistant Professor of English, Mrs. Badrunnisha Begum, Assistant Professor of English and the College Librarian, Dr. Saravanakumar.

During the meeting it was unanimously felt that the conduct of the Academic and Administrative Audit is essential for quality sustenance. Hence, Principal, Dr. M. Mohamed Sathik proposed to conduct the Academic Audit on 18.01.2017. Dr. A. Syed Mohamed suggested to nominate Dr. Surulirajan and Dr. M. Jezer Jebanesan as the external auditors for the Audit. Dr. B.A. Abdul Karim suggested that Dr. M. Kamalutheen and Dr. Nazeer Ahamed shall be deputed as the internal auditors for the same.

The meeting came to a close with vote of thanks by Dr. M. Kamalutheen.

PRINCHAL
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