YEARLY STATUS REPORT - 2021-2022

Part A

Data of the Institution

1. Name of the Institution   Sadakathullah Appa College

- Name of the Head of the institution   Dr. S.M. Abdul Kader

- Designation   Principal

- Does the institution function from its own   Yes
  campus?

- Phone No. of the Principal   04622540435

- Alternate phone No.   04622540763

- Mobile No. (Principal)   9443001819

- Registered e-mail ID (Principal)   principal@sadakath.ac.in

- Address   Rahmath Nagar

- City/Town   Tirunelveli

- State/UT   Tamil Nadu

- Pin Code   627011

2. Institutional status

- Autonomous Status (Provide the date of   11/07/2007
  conferment of Autonomy)

- Type of Institution   Co-education

- Location   Urban

- Financial Status   **Grants-in aid**

- Name of the IQAC Co-ordinator/Director   **Dr. A. Syed Mohamed**

- Phone No.   **04622542732**

- Mobile No: **9894388030**

- IQAC e-mail ID   **saciqaccoordinator@gmail.com**

3.Website address (Web link of the AQAR (Previous Academic Year)   https://sadakath.ac.in/pdf/AQAR2020-2021.PDF

4.Was the Academic Calendar prepared for that year?   **Yes**

- if yes, whether it is uploaded in the Institutional website Web link: https://sadakath.ac.in/PDF_2/ACAD-CALE-21-22.pdf

5.Accreditation Details

Cycle	Grade	CGPA	Year of Accreditation	Validity from	Validity to
Cycle 3	**A**	**3.40**	**2015**	**15/11/2015**	**20/11/2020**
Cycle 4	**A++**	**3.56**	**2023**	**21/03/2023**	**20/03/2030**

6.Date of Establishment of IQAC   **04/03/2004**

7.Provide the list of Special Status conferred by Central and/or State Government on the Institution/Department/Faculty/School (UGC/CSIR/DST/DBT/ICMR/TEQIP/World Bank/CPE of UGC, etc.)?

Institution/ Department/Faculty/School	Scheme	Funding Agency	Year of Award with Duration	Amount
Sadakahullah Appa College	**No**	**No**	**Nil**	**Nil**

8.Provide details regarding the composition of the IQAC:

- Upload the latest notification regarding the composition of the IQAC by the HEI   View File

9.No. of IQAC meetings held during the year   **2**

- Were the minutes of IQAC meeting(s) and compliance to the decisions taken uploaded on the institutional website?   `Yes`

- If No, please upload the minutes of the meeting(s) and Action Taken Report   No File Uploaded

10.Did IQAC receive funding from any funding agency to support its activities during the year?   `No`

- If yes, mention the amount

11.Significant contributions made by IQAC during the current year (maximum five bullets)

`1. Systems and Procedures for the Laboratories, Library, Computers, Class rooms, Sports Complex were drafted and got approved at the Steering Committee Meeting 13.07.2021.`

`2. The IQAC organized a Webinar titled "Research and Innovation: Challenges and Opportunities" with Dr. Krishnan Baskar, Director, CTDT, Anna University, Tamil Nadu as the Resource person on 30.06.2021. The IQAC also organized a Webinar titled "Goal Setting" with Dr. Hussain Basha, Psychologist, NLP Specialist, Director - Master Mind Consultraining, Chennai as the Chief Guest on 25.06.2021. 5. The IQAC facilized the conduct of 46 Webinars / Symposia/Workshops/ Faculty Development Programmes from June 2021 to July 2021 by the Departments of our institution.`

`3. The process of preparing Question Banks for the UG Programmes has been initiated.`

`4. POs/PSOs/COs for the syllabi 2018-2021 for UG, 2018-2020 for PG and 2018-2019 for M.Phil Programmes have been displayed on the college website.`

`5. The IQAC facilized the conduct of 46 Webinars / Symposia/Workshops/ Faculty Development Programmes from June 2021 to July 2021 by the Departments of our institution.`

12.Plan of action chalked out by IQAC at the beginning of the academic year towards quality enhancement and the outcome achieved by the end of the academic year:

Plan of Action	Achievements/Outcomes
1. Systems and Procedures for the utilization of the Laboratories, Library, Computers, Classrooms and Sports Complex to be released at the Governing Board meeting on 27.11.2021.	The books containing Systems and Procedures for the utilization of the Laboratories were distributed to the respective staff members on 22.04.2022
Duties and Responsibilities framed for various Positions and Administrative portfolios to be released at the Governing Board meeting on 27.11.2021.	The Books Containing Duties and Responsibilities were distributed to the respective staff members on 22.04.2022.
The functioning of the Academic Council and other Committees such as Planning and Evaluation Committee, Grievances Redressal Committee, Examination Committee, Admission Committee, Library Committee, Student Welfare Committee, Women Harassment prevention Committee, Extra-Curricular Activities Committee and Academic and Administrative Audit Committee to be reframed as per the UGC norms.	Under discussion
Tenure for the Dean of Arts, Sciences and other Deans such as Dean of Sports, Dean of Students' Affairs, Dean of the Digital Learning Centre, Dean of Research and Development, NSS Programme Officers be fixed as 3 years except the Deputy Wardens, Sub-Wardens and the NCC Company Commander.	Implemented
An exclusive Placement Officer through outsourcing shall be appointed.	Under discussion
Dean of Students' Affairs is responsible for forming all the	Implemented

Committees pertaining to students such as Students' Council Advisory Committee, Discipline Committee, Students' Counseling Cell, Students' Grievances & Redressal Cell, Women Harassment Prevention Cell, Anti-Ragging Committee, Tutorial Scheme, Youth Welfare & Fine Arts, Campus Monitoring Committee, Youth Red Cross (YRC), Red Ribbon Club (RRC), Sadakath Outreach Programme (SOP), Students' Self Help Scheme (SSHS), Students' Help in First Aid (SHIFA) and Earn While You Learn (EWYL) schemes.	
Policies and guidelines for monitoring the activities of the Research Scholars to be framed in concurrence with the IQAC and the ISO.	Under discussion
It is resolved that the Deans of Arts and Sciences to follow the status of the permanent affiliation for unaided courses.	Implemented
The criteria for the appointment of the chairperson of the respective Evaluation Boards to be discussed at the Staff Council Meeting.	Yet to be discussed
The Planning and Monitoring Committee henceforth be called as Planning and Evaluation Committee. All the Academic Activities to be conducted in the ensuing year shall be planned in advance and incorporated in the academic calendar.	The Meeting of the Planning and Evaluation Committee was conducted on 31.01.2022
The complete database of the Research Scholars to be maintained in the Dean of	The complete database is now being maintained by the Dean of Research and Development

Research and Development's office.	
The details of the Academic Audit to be shared with all the Heads of the Departments.	Audit Observations were discussed at the Exit Meeting held on 13.09.2021
A Master Stock Register to be maintained by the College office for computers and other equipment.	Implemented
The Office Superintendent being the custodian of the Office affairs, he/she should sign prior to the principal in documents concerned.	Implemented
The College Librarian to gather the details of the publication and h-index of the faculty.	Under discussion

13.Was the AQAR placed before the statutory body?   **Yes**

- Name of the statutory body

Name of the statutory body	Date of meeting(s)
Steering Committee Meeting	16/12/2022

14.Was the institutional data submitted to AISHE ?   **Yes**

- Year

Part A	
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- Name of the statutory body

Name of the statutory body	Date of meeting(s)
Steering Committee Meeting	16/12/2022

14.Was the institutional data submitted to AISHE ?	**Yes**

- Year

Year	Date of Submission
2021-2022	07/02/2023

15.Multidisciplinary / interdisciplinary

In the era of arduous competitions for recruitment, Our College offers Advanced Career-oriented Programmes coaching to ambitious

students to succeed in their careers. The Courses like CA, CMA and CS will benefit students to reach new

heights academically and to lead a prosperous life. A student who joins for an UG programme in our College has the opportunity to pursue Career-oriented Courses. The Institution offers 18 Career-oriented Courses and 1 Diploma Course. The Department of English is offering CALL Courses for the Non-major Students. The Courses have been designed to help students across the disciplines to enrich their integrated skills such as Listening, Speaking, Reading and Writing. The Courses create a multifaceted environment as they help in relating academics to the practical needs of the outside world. Optional Courses are designed to be offered in the 5th and 6th Semesters to ensure academic flexibility. Instead of adopting a fixed structure for the syllabi, our College provides a flexible Curriculum fulfilling the desire of the

students. National Programme on Technology Enhanced Learning (NPTEL) is a digital platform launched by the Ministry of Education, Government of India to promote digital learning with a motto 'Assess, Equity and Quality". Our College tied up with IIT Chennai to offer SWAYAM-NPTEL Online Certification Courses for Faculty and Students. The

IIT Chennai recognized the College as 'The Local Chapter' and an Eight-Week, Two-Credit Online Certification Course is mandated for the 2019-2022 and 2020-2023 batches of UG students and for all the batches of PG students. SWAYAM-NPTEL Online Certification Courses are made optional for the UG students since 2021. It has also been included in the

Curriculum as a Skill Enhancement Course to offer by the Departments. The College has been recognized as "The Best Local Chapter" with a rating of 'A' and ranked 6th at the National Level during the academic year 2020-21. Owing to their Stellar Performances, 13 of our NPTEL Mentors have

been recognized as "Nationalized Mentors". 1901 Students and Faculty have cleared NPTEL Certification Courses in two years. Among them 84 students have received the Silver Medal Certification and 4 have received Gold Medal Certification. Type-Writing Course is offered in collaboration with the Department of Technical Education (DOTE). The Department of Commerce takes care of the smooth

conduct of the classes. Promoting the Employability skills among the students, the College offers Embroidery and Handicraft Courses. Sadakath: A Multidisciplinary Research Bulletin, indexed in Google Scholar, is a Peer-Reviewed Journal which provides platform for the Scholars and Faculty of various Institutions across various disciplines to publish quality and original

Research Articles. Deeniyath/Moral Classes are conducted every Wednesday to inculcate moral and ethical values.Environmental Studies is included in the Curriculum to develop an attitude of concern towards the Environment. The Centre for Digital Learning Centre promotes distant/self-directed learning across the multidisciplinary fields. The Centre for Digital Learning Centre in collaboration with the IQAC of our College has conducted Faculty Development Programmes on e-Content Development and
Pedagogy to be adopted in ICT-enabled classrooms.

16.Academic bank of credits (ABC):

Our College offers Undergraduate and Postgraduate Programmes under Choice-Based Credit System since 2008. It provides an opportunity for the students to choose from the prescribed Courses comprising Discipline Specific Core Courses, Discipline Specific Electives, Allied Courses, Skill Enhancement Courses, Skill-Based Common Courses, Non- Major Electives, Ability Enhancement Compulsory Courses, Environmental Studies and Value Education I and II. In the Part-V Programmes, one Credit each is given based on the performance of the students in the NCC, NSS, YRC, RRC, Youth Welfare, Physical Education and Yoga. An Extra Credit is awarded for the students who are the volunteers of Sadakath Outreach Programme. Two Credits are awarded to the students who undertake Fieldwork/Intership. The goal of Memorandum of Understanding is to collaborate with the neighbouring Colleges for the exchange of faculty and students to share facilities, information and resources, utilize expertise for teaching-learning activities. It also paves way to jointly organize Seminars/Workshops/Conferences on topics of mutual interest, thereby inviting Faculty and Students for participation. Exchange of Students will be selected by the mutual agreement between the Home Institution and the Host Institution. The Departments have signed MoUs with other Institutions and Organizations for Exchange of Faculty, Students, Ideas and Resources. Credits are distributed according to the weightage of the Courses offered in the Curriculum. As per the guidelines of the UGC, all the UG and PG students shall enroll for MOOC offered through SWAYAM-NPTEL. Two Credits are awarded on the completion of the Online Courses. The impact of ICT modernizes the teaching and learning process. The learning objectives could not be fully achieved through the traditional method of teaching in the wake of educational technology and modern pedagogy. Faculties are encouraged to develop and share e-Content and e-Resources using Learning Management

Systems, Open Broadcasting Software, Mind Mapping and Video Editing Tools. Teaching and Learning through technology enhances attention and learning abilities of the students. The College has set up the Centre for Digital Learning to integrate the Online Courses offered by IIT Chennai, IIT Bombay Spoken Tutorials and the Skill Development Programmes and Faculty Enhancement conducted by ICT Academy. e-Studio comprises a Media Centre, an Audio-Visual Centre, a Lecture Capturing System, a Mixing Equipment and a Software. It enables the Faculty to prepare e-Content. It avoids rote memory through content delivery by facilitators. The Faculty from the Department of English published a Workbook focusing on framing Yes(or)No/Alternative/WH/Tag questions which was prepared from out of the UGC Funds sanctioned under the 11th Plan to teach the Course "A Practical Course in Spoken English." Lamp of India, a collection of one-act plays written by our former Faculty of the Department of English, Dr.Y.Syed Mohamed is prescribed in the Course, One-Act Plays and Writing Skills. Current English Usage and Theory and Practice of Translation are the books authored by Dr.K.Hema. Different Pedagogical approaches such as Participative Learning and Experiential Learning are encouraged through the conduct of Quiz Programmes, Seminar Presentations, Readers' Forum, Models Making, Debates, Group Discussions, Field Visits, Fieldworks, Projects and Internships.

17.Skill development:

The Department of English is offering the Courses 'Procedures of Translating' and 'Techniques of Translation' as Skill Enhancement Courses in the 5th and 6th Semesters. The Students will develop the caliber in categorizing various fields of translation and get equipped with the required dexterity to perform as Professional Translators. Upon completion of this Course, the students will identify the nuances of the Source Language Text and develop their skills in translating it into the Target Language. Career-Oriented Courses such as A Basic Course in English Grammar, A Course in Corporate Communication and A Practical Course in Business English are designed to help the learners develop the English Language Skills to communicate confidently in the International Workspace. Computer-Assisted Language Learning is offered as a Major and Non- Major Elective Courses by the Department of English. The Students will acquire Listening, Speaking, Reading and Writing Skills. They could learn the speech sounds in English and gain proficiency to speak in

approximation to the RP accent. The Learners across the majors acquire skills in articulating ideas, initiating debates and discussions and learning conversational patterns. New Courses are designed focusing on Employability/Entrepreneurship/Skill Development/Gender Equity/Environment Sustainability/Professional Ethics. Such Courses are discussed at the Boards of Studies/Academic Council/IQAC Steering Committee and are presented for approval at the Governing Board. Value Education Courses are offered to inculcate moral values and positivity in the learners. It transforms the students as responsible, productive, active, enlightened and useful citizens with a global perspective. Deeniyath/Moral Classes are conducted every Wednesday to promote humanistic, ethical, constitutional and human values. A Course on 'Biographies' is offered to the learners to make them aware of Great and Influential Personalities of the World who excelled in various fields and stood for their righteous conduct, truth, peace, non-violence, scientific temper etc. By identifying the strengths and weaknesses of the personalities and analyzing their success, the students could understand their life experiences and adopt their life styles. Programmes such as Independence Day Celebrations, Republic Day Celebrations, Voter Awareness Rally, Mock Parliament/Assembly etc make the students realize their citizenship values. The Department of History offers Courses such as Constitutional Rights and Human Rights that help students develop knowledge on the rights enshrined in the Constitution for common citizens of the Nation. The Course Women Studies emphasizes on the importance of Women Empowerment and addresses the Gender Issues from the perspective of Women. The Department of Nutrition and Dietetics offers Courses such as Advanced Baking and Family Resource Management which formulate the students in developing their culinary skills like preparing cakes, biscuits, cookies, bread making and icings. It demonstrates the different styles of flower arrangement and the uses of accessories in interior decorations.

18.Appropriate integration of Indian Knowledge system (teaching in Indian Language, culture, using online course)

Tamil is the mother tongue of the Tamil Population in the Southern part of India and is spoken by 66 million people across countries. It is recognized as a Classical Language as it meets three criteria such as 'Ancient Origins', 'Independent Tradition' and 'Possession of considerable Ancient Literature'. Tamil

Writers have contributed significantly to the development of the Tamil Language and Literature. The College offers B.A. Tamil and Part-I Tamil Course. The Course SangaTamil teaches the three thousand-year-old Tamil Culture and Heritage and the richness of the Language. The students understand the significance of socio-cultural, political and economic issues dealt with in Modern Fiction
and Poetry through the Course IkkalaTamil. The Course SamayaTamil teaches lofty virtues such as temperance, religious harmony, humanism, spiritualism and the lives of prophets and sages. PayanpaattuTamil highlights the careers in Multimedia. KaniniTamil provides to learn the Language with the assistance of computers. The Department has tied-up with Tamil Heritage Foundation, Germany, to promote Tamil Culture and Research. Two International Seminars were organized on the Documentation of Tamil Culture and Archeological Survey of Aathichanallur. SangaTamizh, NattuPuraviyal, Tamizhaga Varalaru, Bakthi Ilakiyam and Ara Ilakiyam acquaint the students with the Biography, Education, Administrative Systems, War Techniques, Fame and Philanthropy of Tamil Kings. The Ancient Tamil people's living condition, food habits, rituals, prayer methods and celebrations will be taught through the Courses. The Patriotic fervor of Tamil Kings is also taught. The Courses make the students aware of the advancement in the field of Education and Agriculture for leading an emancipated life. These Courses equip the learners with knowledge and hone the necessary skills to crack Competitive Examinations. Courses on 'Indian History and
Culture' offered by the Department of History enable the students to comprehend syncretism and the multicultural formations of Indian Culture and Polity.The Course Modern Constitution and Modern Government provides an idea on the functioning of Executive, Legislative and Judicial Bodies. It familiarizes students with the salient features and
conventions of Indian Constitution, creating awareness on the rights and duties of the Common Citizens. The contributions made by the Stalwarts, Architects and the Policymakers will be realized. Field Visits to Archaeological sites such as Aathichanallur and Keezhadi help explore the importance of Indian Archaeology in exhibiting the cultural significance. Part-II English Courses are taught to the Non-Major Students using Bilingual Method (English and Tamil). The Learners will acquire Interactional expressions and Transactional
Language. The Course 'Indian Writing in English' enthralls the global audience to learn about Indian Culture and Tradition. Exclusive slots are allocated for Courses focusing on Indian

Culture/History in the curriculum framed. The Courses nurture the students to understand the Socio-political and
Economic Conditions existed in India. Doctoral Research is done in the field of Translation. Translating classical texts from the Indian Language to English contributes to the transmission of knowledge, preservation of cultural heritage and building of bridges between the two cultures. Scholars focus on Linguistic/Cultural/Regional characteristics that are relevant to society to throw lights on the customs of India.

19.Focus on Outcome based education (OBE):Focus on Outcome based education (OBE):

Autonomous Status was conferred upon the College in 2007. To make the best use of Autonomy, innovations were attempted in framing the syllabi by the respective Boards of Studies. Choice-Based Credit System (CBCS) was adopted in the year 2008 for the Undergraduate and Postgraduate Programmes. While the curriculum was revamped in 2011 and
2015, CBCS was in place. CBCS provided an opportunity to offer Electives and Skill-based Courses along with the Core Courses focusing on obtaining domain knowledge and skill enhancement. Though the syllabi were framed based on Choice- Based Credit System, there were certain disadvantages and limitations. Also, the educational objectives and the outcomes could not be defined under CBCS. Hence, it necessitated to introduce Outcome-Based Education in the 2018-2021 syllabi designed as it provide scope to define the educational objectives and the intended outcomes for each Course incorporated in the syllabi. To meet the growing needs of the new generation of learners in the wake of need-based education and educational technology, the Ministry of Education insisted on adopting Outcome-Based Education in line with Learning Outcome-based Curriculum Framework (LOCF) focusing on Graduate Attributes to produce industryfit/ institution-ready graduates. The College framed Learning Outcomes for the UG and PG Programmes aligned with the Graduate Attributes when the syllabi were revised in 2021. The Learning Outcomes are framed to obtain Disciplinary Knowledge, Communication Skills/Digital Literacy/Self-directed
Learning/Lifelong Learning, Critical Thinking/Analytical Reasoning/Problem Solving Skills, Moral and Ethical Values, Multicultural Competence, Collaborative and Employability Skills/Research Innovation and Entrepreneurship, to develop Environmental Consciousness for preserving the Ecosystem for its sustenance and to build Team Work. Programme Learning Outcomes

for Arts and Science Streams are determined by the respective Boards of Studies to achieve the Programme Specific Outcomes and the Course Outcomes desired. Measurable and attainable Course Outcomes for Core Courses, Skill-Enhancement Courses, Discipline Specific Electives and Non-Major Electives are framed to achieve the expected outcomes through the delivery of such Courses. The Course Outcomes are matched with the Programme Specific Outcomes addressed and the Cognitive Level (Remembering, Understanding, Applying, Analyzing, Evaluating and Creating) expected to be attained by the Students. The Course Outcomes ensure the attainment of Programme Learning Outcomes and Programme Specific Outcomes designed by each Department so as to meet the educational objectives. Relationship Matrix is handy to measure the attainment of Course Outcomes as against the Programme Learning Outcomes and Programme Specific Outcomes based on the number of matches arrived at. The attainment of Course Outcomes is categorized as Low (if the number of matches is less than 25), Medium (If the number of matches is between 25 and 33) and High (If the number of matches is more than 33). Through the implementation of LOCF in the Curriculum, the Institution could meet its Learning Outcomes by ensuring that the learners could not only gain knowledge in their respective domains/areas but also could apply the knowledge gained and the skills developed to place themselves as skilled professionals.

20.Distance education/online education:

Classes are conducted online, through G-Meet, Zoom and MS-Teams during the COVID-19 pandemic. Subject materials and assignments are posted on Google Classrooms. The Four Quadrant techniques were adopted to handle online classes effectively. During the Odd-semester of the academic year 2020-2021, online classes were conducted for all the students. During the Even-semester, online classes were conducted for the first and second year UG students and for the first year PG students. The third year UG students and the second year PG students had blended classes. Demonstration-videos were shown during online classes by the Science Departments. The Department of Chemistry has an LMS called Canvas Instructure for online teaching, monitoring, discussion, sharing of study materials, entry of marks and conduct of exams. The answers for MCQs are valued and are graded automatically by the software. Semester Examinations were also conducted online. Question papers were uploaded on the College Website by the Office of the Controller of the Examinations. Students wrote their answers on A4 sheets,

took images of them and uploaded the same as PDF for evaluation. For the practical examinations, students uploaded the sessions as videos for assessment. To enhance the ICT-enabled teaching and learning, the IQAC organized a oneweek FDP on e-Content Development for Modern
Era Teaching and Learning from 19.07.2020 to 25.07.2020. The FDP familiarised the faculty with the use of ICT Tools that help in conducting the online classes effortlessly. A Seven-Day
Workshop on "e-Content Development using Pedagogical Tools for Online Teaching" was conducted by the Centre for Digital Learning and the IQAC to train the faculty in e-content development using OBS, Mind Master, Google Classrooms, Canvas, Google Forms, YNAW, etc. They were also trained in generating e- Certificates in Desktop and Android platforms. Realizing the importance of National Programme on Technology Enhanced Learning (NPTEL), the College tied-up with IIT Chennai to offer SWAYAMNPTEL Online Certification Courses for Faculty and Students to achieve the motto "Assess, Equity and Quality." The IIT Chennai recognized the College as 'The Local Chapter' and an Eight-Week, Two- Credit Online Certification Course is mandated for the 2019-2022 and 2022-2023 batches of UG students and for all the batches of PG students. SWAYAMNPTEL
Online Certification Courses are made optional for the UG students since 2021. It has also been included in the Curriculum as a Skill Enhancement Course to offer by the
Departments. Our College has been recognized as "The Best Local Chapter" with a rating of 'A' and ranked 6th at the National Level. Owing to their Stellar Performances, 13 of our NPTEL Mentors have been recognized as "Nationalized Mentors". 1901 Students and Faculty have cleared NPTEL Certification Courses in two years. Among them 84 students have received the Silver Medal Certification and 4 have received Gold Medal Certification. The College has set up the Centre for Digital Learning to integrate SWAYAMNPTEL
Online Courses offered by IITs, FDPs/Refresher Courses by HRDCs, Spoken Tutorials by IIT Bombay and the Skill
Enhancement Programmes conducted by ICT Academy, Tamil Nadu.

Extended Profile

1.Programme

1.1   **35**

Number of programmes offered during the year:

File Description	Documents
Institutional Data in Prescribed Format	[View File](#)

2.Student

2.1   **3726**

Total number of students during the year:

File Description	Documents
Institutional data in Prescribed format	[View File](#)

2.2   **1161**

Number of outgoing / final year students during the year:

File Description	Documents
Institutional Data in Prescribed Format	[View File](#)

2.3   **6900**

Number of students who appeared for the examinations
conducted by the institution during the year:

File Description	Documents
Institutional Data in Prescribed Format	[View File](#)

3.Academic

3.1   **937**

Number of courses in all programmes during the year:

File Description	Documents
Institutional Data in Prescribed Format	[View File](#)

3.2   **176**

Number of full-time teachers during the year:

Extended Profile

1.Programme

1.1	**35**
Number of programmes offered during the year:	

File Description	Documents
Institutional Data in Prescribed Format	View File

2.Student

2.1	**3726**
Total number of students during the year:	

File Description	Documents
Institutional data in Prescribed format	View File

2.2	**1161**
Number of outgoing / final year students during the year:	

File Description	Documents
Institutional Data in Prescribed Format	View File

2.3	**6900**
Number of students who appeared for the examinations conducted by the institution during the year:	

File Description	Documents
Institutional Data in Prescribed Format	View File

3.Academic

3.1	**937**
Number of courses in all programmes during the year:	

File Description	Documents
Institutional Data in Prescribed Format	View File

3.2	**176**

Number of full-time teachers during the year:

File Description	Documents
Institutional Data in Prescribed Format	View File

3.3 Number of sanctioned posts for the year:	**176**

4.Institution	
4.1 Number of seats earmarked for reserved categories as per GOI/State Government during the year:	**524**
4.2 Total number of Classrooms and Seminar halls	**59**
4.3 Total number of computers on campus for academic purposes	**344**
4.4 Total expenditure, excluding salary, during the year (INR in Lakhs):	**235.88705**

Part B

CURRICULAR ASPECTS

1.1 - Curriculum Design and Development

1.1.1 - Curricula developed and implemented have relevance to the local, national, regional and global developmental needs which are reflected in Programme Outcomes (POs), Programme Specific Outcomes (PSOs) and Course Outcomes (COs) of the various Programmes offered by the Institution.

The College designs the curriculum in a mix of basic, intermediate and advanced topics/areas fulfilling the recommendations/guidelines made by UGC, TANSCHE and MS University to ensure academic flexibility and strengthen linkages. With incorporation of field-works and internships at UG and PG levels the curriculum gets enriched with novel ideas. It helps the institution to emerge as premier higher education Annual Quality Assurance Report of SADAKATHULLAH APPA COLLEGE centre by empowering learners to acquire domain knowledge,

subject skills and values.The curriculum gets revamped once in three years to incorporate changes that meet the demands of academia, industry and society. OBE appraises teaching-learning process by drafting continuous internal assessment for POs, COs and PSOs. Courses focusing on Skill Development, Entrepreneurship, Employability, Quality Research, Innovations, Developing Multicultural Competencies and cross-cutting issues are also offered. After framing the syllabi a pre-Board of Studies meets for discussion and approval. The curriculum is placed for approval at the Academic Council. Feedback on Curriculum is obtained from Faculty, Academic Peers, Industrialist and Alumni. A relationship matrix with a mapping of COs, POs and PSOs is created to meet all the POs. The accommodation of Language, Major, Allied, SBES, DSES, NMES, Online Courses and Industry Related Courses in all the Programmes is accomplished under the CBCS

File Description	Documents
Upload additional information, if any	[View File](#)
Link for additional information	[https://sadakath.ac.in/iqac_files/aqar2122/criterion_i/1.1.1_Courses_focusing.pdf](#)

1.1.2 - Number of Programmes where syllabus revision was carried out during the year

28

File Description	Documents
Minutes of relevant Academic Council/BOS meeting	[View File](#)
Details of syllabus revision during the year	[View File](#)
Any additional information	[View File](#)

1.1.3 - Number of courses focusing on employability/entrepreneurship/ skill development offered by the Institution during the year

508

File Description	Documents
Curriculum / Syllabus of such courses	View File
Minutes of the Boards of Studies/ Academic Council meetings with approval for these courses	View File
MoUs with relevant organizations for these courses, if any	View File
Any additional information	View File

1.2 - Academic Flexibility

1.2.1 - Number of new courses introduced across all programmes offered during the year

210

File Description	Documents
Minutes of relevant Academic Council/BoS meetings	View File
Any additional information	View File
Institutional data in prescribed format (Data Template)	View File

1.2.2 - Number of Programmes offered through Choice Based Credit System (CBCS)/Elective Course System

28

File Description	Documents
Minutes of relevant Academic Council/BoS meetings	View File
Any additional information	View File
List of Add on /Certificate programs (Data Template)	View File

1.3 - Curriculum Enrichment

1.3.1 - Institution integrates cross-cutting issues relevant to Professional Ethics, Gender, Human Values, Environment and Sustainability, and Human Values into the curriculum

As an autonomous institution, the college introduced courses

relevant to Gender sensitivity, Professional ethics, Human Values and Environment Conservation. Common courses, Environmental Studies and Value Education-I&II, Deeniyath and Moral classes offered at Institutional level deal with Crosscutting issues. SOP under Part-V helps disadvantaged people in the society to know about livelihood and addressing their issues. The Courses focus on gender sensitivity, human values and environment conservation have been offered by all Arts, Science and Commerce streams. The Departments of English, Tamil, Arabic, History, Zoology, Chemistry, Botany, Commerce, Computer Science, Mathematics, IT and Library Information Science offer three, two, two, three, four, five, seven, six, five, seventy two and three such courses respectively. Human values are inculcated through extension activities for the completion of UG Programmes by carrying out NSS and YRC to sensitize to social and environmental challenges. Courses on Professional Ethics focus on the duties, obligation and virtues. The college offers Personality Development course for UG students. The Departments are given autonomy to identify the issues relevant to them and to have a bearing on gender, sustainable environment, human rights and civic responsibilities.

File Description	Documents
Upload the list and description of the courses which address issues related to Gender, Environment and Sustainability, Human Values and Professional Ethics in the curriculum	View File
Any additional information	View File

1.3.2 - Number of value-added courses for imparting transferable and life skills offered during the year

17

File Description	Documents
List of value-added courses	View File
Brochure or any other document relating to value-added courses	View File
Any additional information	View File

1.3.3 - Number of students enrolled in the courses under 1.3.2 above

785

File Description	Documents
List of students enrolled	View File
Any additional information	View File

1.3.4 - Number of students undertaking field work/projects/ internships / student projects

1747

File Description	Documents
List of programmes and number of students undertaking field projects / internships / student projects	View File
Any additional information	View File

1.4 - Feedback System

1.4.1 - Structured feedback and review of the syllabus (semester-wise / year-wise) is obtained from 1) Students 2) Teachers 3) Employers and 4) Alumni

A. All 4 of the above

File Description	Documents
Provide the URL for stakeholders' feedback report	https://sadakath.ac.in/iqac_files/aqar2122/criterion_i/1.4.1_ATR_Reports.pdf
Upload the Action Taken Report of the feedback as recorded by the Governing Council / Syndicate / Board of Management	View File
Any additional information	View File

1.4.2 - The feedback system of the Institution comprises the following

A. Feedback collected, analysed and action taken made available on the website

File Description	Documents
Provide URL for stakeholders' feedback report	https://sadakath.ac.in/iqac_files/aqar212 2/criterion_i/1.4.1_ATR_Reports.pdf
Any additional information	View File

TEACHING-LEARNING AND EVALUATION

2.1 - Student Enrollment and Profile

2.1.1 - Enrolment of Students

2.1.1.1 - Number of students admitted (year-wise) during the year

1323

File Description	Documents
Any additional information	View File
Institutional data in prescribed format	View File

2.1.2 - Number of seats filled against reserved categories (SC, ST, OBC, Divyangjan, etc.) as per the reservation policy during the year (exclusive of supernumerary seats)

494

File Description	Documents
Any additional information	View File
Number of seats filled against seats reserved (Data Template)	View File

2.2 - Catering to Student Diversity

2.2.1 - The institution assesses students' learning levels and organises special programmes for both slow and advanced learners.

The college organizes Students' Induction Programme to the freshers for explaining roadmap, introducing facilities, rules, regulations and codes of conduct. The PLOs, PSOs and COs are discussed. In Peer group learning, Peers reach out to others to help slow learners. Slow learners are given coaching through Remedial classes to acquire communication skills. They receive Spoken tutorials by IIT Bombay. The Department of English conducts Remedial classes thrice-a-week for the students who scored below 60% in English in HSC. 20 students are assigned as

mentees to each faculty for mentoring. The Details are recorded in Student Tutorial and Mentoring Record. The College received funds from UGC for Remedial coaching. A Practical Course in Spoken English is offered for the UG students to enhance conversational English. Being the Local Chapter, Slow learners enroll for SWAYAM NPTEL courses and Advanced learners take examinations and 750 students get certified by the IITs. Slow learners do group projects and advanced learners do individual projects. Designed curriculum helps advanced learners to attend Workshops and Internships and to publish research articles in Sadakath Research Bullettin. Bloom's Taxonomy is used to teach students with mixed ability conduct, internal assessments and semester examinations. File Description Document

File Description	Documents
Upload any additional information	[View File](#)
Paste link for additional information	https://sadakath.ac.in/iqac_files/aqar2122/criterion_ii/2.2.1_additional_info.pdf

2.2.2 - Student – Teacher (full-time) ratio

Year	Number of Students	Number of Teachers
31/08/2022	3726	176

File Description	Documents
Upload any additional information	[View File](#)

2.3 - Teaching- Learning Process

2.3.1 - Student-centric methods such as experiential learning, participative learning and problem-solving methodologies are used for enhancing learning experiences:

Student centric learning is promoted through Group Discussions, Quizzes, Projects, Readers' Forum, presentations, hands-on workshops, attending seminars and conferences. Our students participated in National and International level competitions. The faculty use different teaching methods and strategies. The conventional, interactive, collaborative, ICT enabled methods of teaching, blended learning, experiential learning, participative learning are used to enhance learning experiences of the students. The faculty members share e-contents/e-resources

through Google classrooms, e-mail and WhatsApp. The faculty use flipped classrooms. Blended learning is also achieved through various methods. 2 seminars and 81 webinars are conducted by various departments via online platforms. The IQAC organized 3 webinars, 14 sensation programmes and a Faculty Development Programme for the betterment of teaching and non-teaching faculty. Students are invigorated to do Projects and go for Field trip and Industrial visit. To encourage women folk, craftwork and hands-on training are conducted. Being a Local chapter of SWAYAM, 750 students received certificates for Swayam Courses. Typewriting classes are conducted. Centre for Digital Learning sets up to integrate with IIT Bombay. Skill -Enhancement programmes are conducted by ICT Academy. Readers' Forum helps students reviewing books. Collection of poems by the Students' Council are also published.

File Description	Documents
Upload any additional information	[View File](#)
Link for additional Information	https://sadakath.ac.in/iqac_files/aqar2122/criterion_ii/

2.3.2 - Teachers use ICT-enabled tools including online resources for effective teaching and learning

The teaching-learning activity at the Institution is supplemented with modern Information and Communication Technology (ICT) tools. PowerPoint presentations are used regularly in the classes. Classes were conducted online, through Google Meet, Zoom and Microsoft Teams during the COVID-19 pandemic. Subject materials and assignments are posted on Google Classrooms. Semester Examinations, both theory and practical, were conducted online during pandemic. The Department of Chemistry has an Learning Management System, called Canvas Instructure. Through this LMS, online teaching, monitoring, discussion, sharing of study materials, entry of marks and conduct of exams are done. The College houses an Audio-Visual Hall, equipped with a television set, an LCD Projector and a Motorized Screen. The Department of English offers courses titled Computer Assisted Language and Learning: Listening and Speaking and Computer-Assisted Language and Learning: Reading and Writing. They are also offered to the students of other majors as Non Major Electives (NME). A Language Laboratory equipped with 71 systems with Local Area Network (LAN) and a

Smart Board is being used for the course. There are 57 LCD Projectors and 5 Smart classrooms. All the Departments have Wi-Fi connections. Totally there are 32 Wi-Fi connections with a speed of 100 mbps.

File Description	Documents
Provide link for webpage describing ICT enabled tools including online resources for effective teaching and learning process	https://sadakath.ac.in/iqac_files/aqar2122/criterion_ii/2.3.2_ICT.pdf
Upload any additional information	View File

2.3.3 - Ratio of students to mentor for academic and other related issues

2.3.3.1 - Number of mentors

176

File Description	Documents
Upload year-wise number of students enrolled and full-time teachers on roll	View File
Circulars with regard to assigning mentors to mentees	View File

2.3.4 - Preparation and adherence to Academic Calendar and Teaching Plans by the institution

The Calendar Committee organizes a meeting to design the academic calendar every year. The Academic Calendar covers all the necessary information related to the activities of the Institution. A handbook will be given to the staff and students to prepare teaching/academic plans. The calendar committee monitors and reviews activities. The College examination cell follows the dates according to the academic calendar for submitting question papers for CIA tests and evaluating and entering CIA marks. At the beginning of each semester, the faculty members prepare lesson plans according to the dates in the academic calendar. Lesson plans would be reviewed by the HoDs and are audited internally by IQAC and externally by ISO. Suggestions, recommendations and remedial measures are put forth at the exit meeting for bettering performance. If events are not foreseen, the calendar committee reschedules the dates. At the end of every academic year, calendar committee scrutinizes the calendar by mentioning the plans, goals and outcomes achieved.

The institution adheres strictly to the academic calendar. If classes cancelled, the students will be sent to auditorium or library. A report on class arrangements/cancellation is sent by the Attendance department to the Principal and the Secretary every Tuesday.

File Description	Documents
Upload the Academic Calendar and Teaching Plans during the year	[View File](#)

2.4 - Teacher Profile and Quality

2.4.1 - Number of full-time teachers against sanctioned posts during the year

176

File Description	Documents
Year-wise full-time teachers and sanctioned posts for the year	[View File](#)
List of the faculty members authenticated by the Head of HEI	[View File](#)
Any additional information	[View File](#)

2.4.2 - Number of full-time teachers with PhD/ D.M. / M.Ch. / D.N.B Super-Specialty / DSc / DLitt during the year

116

File Description	Documents
List of number of full-time teachers with PhD./ D.M. / M.Ch. / D.N.B Super-Specialty / D.Sc. / D.Litt. and number of full-time teachers for 5 years	[View File](#)
Any additional information	[View File](#)

2.4.3 - Total teaching experience of full-time teachers in the same institution: (Full-time teachers' total teaching experience in the current institution)

1295

File Description	Documents
List of teachers including their PAN, designation, Department and details of their experience	View File
Any additional information	View File

2.5 - Evaluation Process and Reforms

2.5.1 - Number of days from the date of last semester-end/ year- end examination till the declaration of results during the year

21.5

File Description	Documents
List of Programmes and the date of last semester-end / year-end examinations and the date of declaration of result	View File
Any additional information	View File

2.5.2 - Number of students' complaints/grievances against evaluation against the total number who appeared in the examinations during the year

231

File Description	Documents
Upload the number of complaints and total number of students who appeared for exams during the year	View File
Upload any additional information	View File

2.5.3 - IT integration and reforms in the examination procedures and processes including Continuous Internal Assessment (CIA) have brought in considerable improvement in the Examination Management System (EMS) of the Institution

Examination reforms are introduced based on the recommendations made by UGC. The question paper patterns for all UG and PG Programmes are common which are set by the subject experts. Question setting, scrutiny and evaluation are done by external examiners. The Heads of Departments serve as chair persons. Question banks for PG and M.Phil Programmes prepared by internal question setters using Bloom's taxonomy and for UG programs has also initiated since 2021. Automation of the examination

department is done with the aid of information technology. The college facilitated online payment and generation/issue of hall tickets. Online registration, timetable for final exams, viewing and updating marks, attendance portal are available on the college website. A software is in place for login of staff and students. Online Examination Portal assists CoE in preparing schedules, allot and download question papers, uploading answer scripts and online evaluation by internal and external examiners. Examinations, practical examinations, project / field work Viva-voce and add-on courses were conducted and results were published online in centralized format. Certificates are issued for Add-on courses. Special examinations are conducted for the students participated in NCC and Sports. Security features in the mark statements have been increased from 7 to 13.

File Description	Documents
Upload any additional information	[View File](#)
Paste link for additional Information	https://sadakath.ac.in/iqac_files/aqar2122/criterion_ii/2.5.3_Examination_policy.pdf

2.6 - Student Performance and Learning Outcomes

2.6.1 - Programme Outcomes and Course Outcomes for all Programmes offered by the institution are stated and displayed on the website and communicated to teachers and students

The POs, PSOs and COs are framed to make students aware of learning objectives and outcomes intended in the Curriculum. Completing B.A. History, students understand Local, Regional, National and International history Archeology, Epigraphy, Historiography, Museology, Archives Keeping and Tourism. Graduating B.A. Economics, the students will be able to understand the basic concepts of Economics, banking, budget, finance, the global economy and causes and consequences of unemployment, inflation and economic growth to uplift the Country's Economic Status. The Languages taught under Part I and Part II are Tamil/Arabic and English respectively. The COs are framed to help learners to overcome barriers. The courses are offered to appear for competitive examinations including NET and SET. The syllabi are designed in an advanced level to supportthem in their academic pursuits. Through the course, Eco Literature, the students understand individuals, society, technology and environment. Through the courses offered by

Department of Commerce and Business Administration, the students could become business people, entrepreneurs and acquire managerial skills. The syllabi are designed to meet the growing needs of the students. Students are engaged in participative and experiential learning in classrooms, internships, industrial visits and educational tours and by attending quiz and oratorical competitions.

File Description	Documents
Upload COs for all courses (exemplars from the Glossary)	View File
Upload any additional information	View File
Link for additional Information	https://sadakath.ac.in/iqac_files/aqar2122/criterion_ii/2.6.1_POs_COs.pdf

2.6.2 - Attainment of Programme Outcomes and Course Outcomes as evaluated by the institution

Autonomous Status was conferred upon the College in 2007. Boards of Studies attempt to frame innovative syllabi. CBCS adopted in 2008 provides an opportunity to offer Elective and Skill-based courses. In 2018-2021, syllabi was designed to incorporate educational objectives and course outcomes according to LOCF and OBE under CBCS. The Methods of attaining the POs, PSOs and COs include the following: The question papers and question banks for Internal Assessment and Semester examinations are framed by applying Bloom's Taxonomy Students' progress in performance in the subsequent semesters is assessed and accounted for; The purchase of the OBE Software to measure the attainment of COs by validating the knowledge and the skills; Relationship matrix to measure the attainment of Cos and SPOs. The attainment of COs is categorized as Low (matches-less than 25), Medium (matches between 25 and 33) and High (matches-more than 33). PSOs and POs are validated by subject experts. Adopting Direct method is proposed. Feedback is obtained from students, employers, alumni and parents for evaluation under Indirect method. UG and PG students have completed three semesters under OBE so the evaluation of COs, POs and PSOs will be done after completion.

File Description	Documents
Upload any additional information	View File
Paste link for additional Information	https://sadakath.ac.in/iqac_files/aqar2122/criterion_ii/2.6.2_CourseOutcomes.pdf

2.6.3 - Pass Percentage of students

2.6.3.1 - Total number of final year students who passed in the examinations conducted by Institution

1175

File Description	Documents
Upload list of Programmes and number of students appear for and passed in the final year examinations	View File
Upload any additional information	View File
Paste link for the annual report	https://sadakath.ac.in/iqac_files/aqar2122/criterion_ii/2.6.3_2020_2021_AnnualReportCOE.pdf

2.7 - Student Satisfaction Survey

2.7.1 - Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design its own questionnaire). Results and details need to be provided as a weblink

https://sadakath.ac.in/pdf/SSS_2021.pdf

RESEARCH, INNOVATIONS AND EXTENSION

3.1 - Promotion of Research and Facilities

3.1.1 - The institution's research facilities are frequently updated and there is a well-defined policy for promotion of research which is uploaded on the institutional website and implemented

A newly-built Research Wing caters to the Research needs of the Institution. The College has a policy for Promotion of Research. The Research Promotion Committee comprises the Principal, the Vice- Principal, the Controller of Examinations, the Deans of Arts & Sciences, the IQAC Coordinator, the Dean of Research

andDevelopment, the NIRF Coordinator and the Bursar. There nine Research Centres belong to the Science (6) Arts (2) and Commerce Departments (1). Fifty-three Research Supervisors are guiding 148 Full-Time and Part-Time Research Scholars. The Research Scholars are encouraged to avail of funding from Government and Non-Governmental agencies to support their Research. Research scholars received fund (Rs.1,20,000/-) from Department of Higher Education. A Junior Research Fellow recognized by UGC was upgraded to SRF in 2021. Research Centres have well-equipped Laboratories with Computers Internet facility, a DC Hall, Books on recent Theories/Principles/Concepts etc. Faculty members of the college are encouraged to carryout research. Managing Committee provided Seed Money to Minor research projects and Incentives for publishing research articles in SCOPUS. The Center for Research has conducted 5 Workshops / Seminars to know the emerging areas of Research the nuances of Research Writing and to inculcate Research Culture among the Scholars.

File Description	Documents
Upload the Minutes of the Governing Council/ Syndicate/Board of Management related to research promotion policy adoption	View File
Provide URL of policy document on promotion of research uploaded on the website	https://sadakath.ac.in/iqac_files/aqar212 2/criterion_iii/3.1.1_ResearchPolicy.pdf
Any additional information	View File

3.1.2 - The institution provides seed money to its teachers for research

3.1.2.1 - Seed money provided by the institution to its teachers for research during the year (INR in lakhs)

NIL

File Description	Documents
Minutes of the relevant bodies of the institution regarding seed money	View File
Budget and expenditure statements signed by the Finance Officer indicating seed money provided and utilized	View File
List of teachers receiving grant and details of grant received	View File
Any additional information	View File

3.1.3 - Number of teachers who were awarded national / international fellowship(s) for advanced studies/research during the year

7

File Description	Documents
e-copies of the award letters of the teachers	View File
List of teachers and details of their international fellowship(s)	View File
Any additional information	View File

3.2 - Resource Mobilization for Research

3.2.1 - Grants received from Government and Non-Governmental agencies for research projects, endowments, Chairs during the year (INR in Lakhs)

7.575

File Description	Documents
e-copies of the grant award letters for research projects sponsored by non-governmental agencies/organizations	View File
List of projects and grant details	View File
Any additional information	View File

3.2.2 - Number of teachers having research projects during the year

17

File Description	Documents
Upload any additional information	View File
Paste link for additional Information	https://sadakath.ac.in/research.php
List of research projects during the year	View File

3.2.3 - Number of teachers recognised as research guides

54

File Description	Documents
Upload copies of the letter of the university recognizing teachers as research guides	View File
Institutional data in Prescribed format	View File

3.2.4 - Number of departments having research projects funded by Government and Non-Government agencies during the year

6

File Description	Documents
Supporting document from Funding Agencies	View File
Paste link to funding agencies' website	https://sadakath.ac.in/funding_agencies.php
Any additional information	View File

3.3 - Innovation Ecosystem

3.3.1 - Institution has created an ecosystem for innovations and creation and transfer of knowledge supported by dedicated centres for research, entrepreneurship, community orientation, incubation, etc.

The Institution's Innovation Council has been recognized by the Ministry of Education, Government of India. Our College's participation in the Atal Ranking of Institutions on InnovationAchievements (ARIIA 2020-2021) stands as a testimony

towards the support we extend for Innovation and Research. The College has a dedicated Centre for Research which consists of nine Research Departments. A Mahatma Gandhi National Council of Rural Education - Rural Entrepreneurship Development-ACTION PLAN and BUSINESS PLAN WORKSHOP was conducted on 20.10.2020 by the College Rural Entrepreneurship Development Cell. As part of the IQAC Quality initiatives, an Interface was organized on 06.01.2021 towards the conduct of Green and Energy Audit. A Proposal was submitted on 13.01.2021 and the Managing Committee approved the proposal and an amount of Rs. 50,000/- was released. The Department of Microbiology, on 22.01.2021, organized a National Entrepreneur Webinar on "Energy Recovery from Waste through Anaerobic Digestion". The Institution Innovation Council of our College in collaboration with the Department of Nutrition & Dietetics organized a Guest Lecture on "Mentoring Session with Successful Start-Up Founder (Entrepreneur)"on 12.03.2021.

File Description	Documents
Upload any additional information	[View File](#)
Paste link for additional information	https://sadakath.ac.in/iic_edc.php

3.3.2 - Number of workshops/seminars conducted on Research Methodology, Intellectual Property Rights (IPR), Entrepreneurship and Skill Development during the year

56

File Description	Documents
Report of the events	[View File](#)
List of workshops/seminars conducted during the year	[View File](#)
Any additional information	[View File](#)

3.4 - Research Publications and Awards

3.4.1 - The Institution ensures implementation of its Code of Ethics for Research uploaded in the website through the following: Research Advisory Committee Ethics Committee Inclusion of Research Ethics in the research methodology course work Plagiarism check

A. All of the above

through authenticated software

File Description	Documents
Code of Ethics for Research, Research Advisory Committee and Ethics Committee constitution and list of members of these committees, software used for plagiarism check	View File
Any additional information	View File

3.4.2 - Number of PhD candidates registered per teacher (as per the data given with regard to recognized PhD guides/ supervisors provided in Metric No. 3.2.3) during the year

3.4.2.1 - Number of PhD students registered during the year

18

File Description	Documents
URL to the research page on HEI website	https://sadakath.ac.in/research.php
List of PhD scholars and details like name of the guide, title of thesis, and year of registration	View File
Any additional information	View File

3.4.3 - Number of research papers per teacher in CARE Journals notified on UGC website during the year

96

File Description	Documents
List of research papers by title, author, department, and year of publication	View File
Any additional information	View File

3.4.4 - Number of books and chapters in edited volumes / books published per teacher during the year

23

File Description	Documents
Upload any additional information	View File
Paste link for additional information	https://sadakath.ac.in/iqac_files/aqar212 2/criterion_iii/3.4.4_Books_Chapters_Supp orting.pdf

3.4.5 - Bibliometrics of the publications during the year based on average Citation Index in Scopus/ Web of Science/PubMed

3.4.5.1 - Total number of Citations in Scopus during the year

73

File Description	Documents
Any additional information	View File
Bibliometrics of the publications during the year	View File

3.4.6 - Bibliometrics of the publications during the year based on Scopus/ Web of Science – h-Index of the University

3.4.6.1 - h-index of Scopus during the year

10

File Description	Documents
Bibiliometrics of publications based on Scopus/ Web of Science - h-index of the Institution	View File
Any additional information	View File

3.5 - Consultancy

3.5.1 - Revenue generated from consultancy and corporate training during the year (INR in lakhs)

1.02976

File Description	Documents
Audited statements of accounts indicating the revenue generated through consultancy and corporate training	View File
List of consultants and revenue generated by them	View File
Any additional information	View File

3.5.2 - Total amount spent on developing facilities, training teachers and clerical/project staff for undertaking consultancy during the year

Rs.53297

File Description	Documents
Audited statements of accounts indicating the expenditure incurred on developing facilities and training teachers and staff for undertaking consultancy	View File
List of training programmes, teachers and staff trained for undertaking consultancy	View File
List of facilities and staff available for undertaking consultancy	View File
Any additional information	View File

3.6 - Extension Activities

3.6.1 - Extension activities carried out in the neighbourhood sensitising students to social issues for their holistic development, and the impact thereof during the year

The college focuses on the holistic development of the students through various measures. Textbook knowledge creates sensible citizens and inculcating social awareness and responsibility is the next. Sadakath Outreach Programme is offered under Part-V as an extension activity. Five villages are adopted to uplift peoples lives. Every academic year, orientation programmes are conducted to sensitize students to be involved in SOP activities. Regular surveys are taken on education, employment and livelihood of the villagers. Medical camps and blood donation camps are organized Nilavembu decoction is

distributed.Under Swachh Bharath, villages'mosques and temples are cleaned. Saplings are planted in the villages. Regular guidance and counseling, personality development and awareness programmes are conducted for the villagers. Food preservation training is provided. The College was sanctioned Rs.50,000/- towards adopting five villages under the Unnat Bharat Abhiyan Scheme of the MHRD. Swachh Bharath Rally, Diet and Psychological Counselling, Gramasabha Meeting, Signature Campaign etc. were conducted. In collaboration with Field Publicity Society, SOP has conducted awareness programmes on various schemes introduced by the Government of India. In collaboration with Avvaiyar Anbin Karangal Organization, our college has distributed relief materials. NSS units organized college bazaar jointly by SHS groups and special camps during COVID-19.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	https://sadakath.ac.in/iqac_files/aqar2122/criterion_iii/3.6.1.pdf

3.6.2 - Number of awards and recognition received by the Institution, its teachers and students for extension activities from Government / Government-recognised bodies during the year

84

File Description	Documents
Number of awards for extension activities in during the year	View File
e-copy of the award letters	View File
Any additional information	View File

3.6.3 - Number of extension and outreach programmes conducted by the institution through NSS/NCC/Red Cross/YRC, etc. during the year (including Government-initiated programmes such as Swachh Bharat, AIDS Awareness, and Gender Sensitization and those organised in collaboration with industry, community and NGOs)

32

File Description	Documents
Reports of the events organized	[View File](#)
Any additional information	[View File](#)

3.6.4 - Number of students participating in extension activities listed in 3.6.3 during the year

2584

File Description	Documents
Reports of the events	[View File](#)
Any additional information	[View File](#)

3.7 - Collaboration

3.7.1 - Number of collaborative activities during the year for research/ faculty exchange/ student exchange/ internship/ on-the-job training/ project work

805

File Description	Documents
Copies of documents highlighting collaboration	[View File](#)
Any additional information	[View File](#)

3.7.2 - Number of functional MoUs with institutions of national and/or international importance, other universities, industries, corporate houses, etc. during the year (only functional MoUs with ongoing activities to be considered)

5

File Description	Documents
e-copies of the MoUs with institution/ industry/ corporate house	[View File](#)
Details of functional MoUs with institutions of national, international importance, other institutions etc. during the year	[View File](#)
Any additional information	[View File](#)

INFRASTRUCTURE AND LEARNING RESOURCES

4.1 - Physical Facilities

4.1.1 - The Institution has adequate infrastructure and physical facilities for teaching-learning, viz., classrooms, laboratories, computing equipments, etc.

Sadakathullah Appa College (Autonomous) is spread across an area of 40.56 acres. The Management creates adequate infrastructure to facilitate propitious teaching-learning activity. The classrooms are spacious, ventilated and well-furnished. There are 05 Smart Classrooms and every Department is equipped with an LCD Projector, printers and computers with Wi-Fi facilities. The Department of English is equipped with an exclusive Language Laboratory to offer CALL Courses to Major and Non-Major Students. The Audio-Visual Hall comprises an LCD projector, a motorized screen, a television, speakers and 70 Oxford Advanced Learner's Dictionaries. The Computer Science Laboratories are furnished with 338 computers. Printers, laptops, LCD Projectors and Smart Boards are available in Computer Laboratories. The spacious college library has reading rooms and the facilities include an e-library with access to N-LIST, a photocopy centre, a stack room, Internet, e-Gate, OPAC and INFLIBNET. A Text Reader (A Bisee), an Optical Binocular and a Text Magnifier are available for visually-challenged students and faculty. Apart from these, every Department maintains a mini library for immediate reference to sources. The PG Department of Computer Science has an e-library to access to e-books, catalogues and the like.

File Description	Documents
Upload any additional information	[View File]()
Paste link for additional information	https://sadakath.ac.in/aqar2122_criterion4.php

4.1.2 - The institution has adequate facilities for cultural activities, yoga, sports and games (indoor and outdoor) including gymnasium, yoga centre, auditorium etc.)

The College offers sufficient physical facilities to support the sports personnels. Ample sports equipment are available in order to promote sports activities and obtain achievements. The Sports Ground encompasses Cricket Field (222614 Sq. Feet), Football Field and 400mts Standard Athletic Track and Field with eight lanes. The Hockey Field (541027Sq. Feet), Standard size Two Morrum Tennis Courts, Volleyball Open Court (2326Sq. Ft),Basket Ball Court (9419Sq.Ft), kho-kho (7125Sq.Ft) are the excellent

sports facilities created at the Institution. The Indoor Stadium has multiple facilities such as Badminton, Ball Badminton, Table Tennis and Volleyball, Handball, Kabbadi and Basketball Courts, Carrom, Chess. The features of multisport Indoor stadium inspire the students to take part in various events and win laurels. Apart from the Indoor and Outdoor games, trainings in sports activities such as High Jump, Swimming, Weight lifting and Cross Country Race are also given. A Multi Gym is maintained to propagate the importance of physical fitness among students and faculty. The Department of Physical Education encourages the students to participate in all the sports events. Boys and Girls of the Physical Education Department take part in all the sports events conducted by various Colleges and Universities.

File Description	Documents
Geotagged pictures	[View File](#)
Upload any additional information	[View File](#)
Paste link for additional information	https://sadakath.ac.in/aqar2122_criterion4.php

4.1.3 - Number of classrooms and seminar halls with ICT-enabled facilities

54

File Description	Documents
Upload any additional information	[View File](#)
Upload Number of classrooms and seminar halls with ICT enabled facilities (Data Template)	[View File](#)

4.1.4 - Expenditure for infrastructure augmentation, excluding salary, during the year (INR in Lakhs)

265.69

File Description	Documents
Upload audited utilization statements	[View File]()
Details of Expenditure, excluding salary, during the years	[View File]()
Any additional information	[View File]()

4.2 - Library as a Learning Resource

4.2.1 - Library is automated using Integrated Library Management System (ILMS)

Library The Library, with AUTOLIB software version MS- SQL 6.0, houses 47,929 books in print, 51 magazines, both in Tamil and English. Eight newspapers are available. There are 6,340 books in the UGC Book Bank and as Textbooks. The Library is open from 8.00 a.m. to 6.30 p.m. on weekdays and 10.00 a.m to 4.00 p.m on weekends. Rupees 14,03,000/- is spent on library resources. The Library Circulation Counter, an automated one, scans Barcode for issue/return of books. A Forum for Services Examinations (CSAT) is available. It subscribes to 66 reputed Journals. The College runs a Multidisciplinary journal with title Sadakath: A Research Bulletin. Library accommodates 3,172 projects, theses/dissertations, 30 Braille books, 566 audio/visual resources, and 1,125 Back Volumes. The database of the library is INFLIBNET-NLIST and DELNET. It is a privilege to access to 31, 35, 000 e-Books through N-LIST. The Library has organized programmes at state and national levels. "The Bachelor of Library and Information Science (B.Lib.I.Sc) course was introduced in 2018-2019. A new block with 12,000 square feet worth Rs. 2,00,00,000 has been inaugurated by Dr. K. Ponmudi, Honourable Minister for Higher Education, the Government of Tamil Nadu.

File Description	Documents
Upload any additional information	[View File]()
Paste link for additional information	https://sadakath.ac.in/iqac_files/aqar2122/criterion_iv/4.2.1_ILMS.pdf

4.2.2 - Institution has access to the following: e-journals e-ShodhSindhu Shodhganga Membership e-books

A. Any 4 or more of the above

Databases Remote access to e-resources

File Description	Documents
Details of subscriptions like e-journals, e-books, e-ShodhSindhu, Shodhganga membership	[View File](#)
Upload any additional information	[View File](#)

4.2.3 - Expenditure on purchase of books/ e-books and subscription to journals/e-journals during the year (INR in lakhs)

608182

File Description	Documents
Audited statements of accounts	[View File](#)
Any additional information	[View File](#)
Details of annual expenditure for purchase of books/e-books and journals/e- journals during the year (Data Template)	[View File](#)

4.2.4 - Usage of library by teachers and students (footfalls and login data for online access)

4.2.4.1 - Number of teachers and students using the library per day during the year

181

File Description	Documents
Upload details of library usage by teachers and students	[View File](#)
Any additional information	[View File](#)

4.3 - IT Infrastructure

4.3.1 - Institution has an IT policy covering Wi-Fi, cyber security, etc. and has allocated budget for updating its IT facilities

The IT infrastructure of the Institution is regularly updated. The Institution has 5 Computer labs and 432 Computers. There is 1 browsing centre and 32 high-speed internet FTTH connections with Wi-Fi facility. The College has 100 licensed Office Windows 10 software, 1 CLARITYS Net Software at the Language Lab and 42 K7 Antivirus Software. There is separate software namely Easy

5.0 for Students' Admission, Fees payment, and Examination purposes. There are 57 LCD Projectors and 5 Smart Boards. The Library is fully automated with AUTOLIB-ILMS Software and also facilitates OPAC remote access to users. A Special Gateway on the Institution's Website enables the online entry of CIA marks. 5 High-end Printers, 2 Xerox Machines, 1 Dot-matrix Printer, 1 Toner Cartridge, 105 Acer VT Core i5, 6 Acer Veriton, 1 Dell Vostro system and 1 Dell Power Edge Server were purchased. 1 Panasonic 49" LED TV, 2 Seagate HDDs, 1 DDR3 2GB RAM, 1 HP Core i5 Laptop, 2 LED Monitors, 6 32 GB pendrives, 1 Zebronics Motherboard, 123 Batteries and 4UPS were also purchased.

File Description	Documents
Upload any additional information	[View File](#)
Paste link for additional information	https://sadakath.ac.in/iqac_files/aqar2122/criterion_iv/4.3.1_Additional_Information.pdf

4.3.2 - Student - Computer ratio

Number of Students	Number of Computers
3542	**344**

File Description	Documents
Upload any additional information	[View File](#)

4.3.3 - Bandwidth of internet connection in the Institution and the number of students on campus

A. ?50 Mbps

File Description	Documents
Details of bandwidth available in the Institution	[View File](#)
Upload any additional information	[View File](#)

4.3.4 - Institution has facilities for e-content development: Facilities available for e-content development Media Centre Audio-Visual Centre Lecture

A. All four of the above

**Capturing System (LCS) Mixing
equipments and software for editing**

File Description	Documents
Upload any additional information	View File
Paste link for additional information	https://sadakath.ac.in/aqar2122_criterion 4.php
List of facilities for e-content development (Data Template)	View File

4.4 - Maintenance of Campus Infrastructure

4.4.1 - Expenditure incurred on maintenance of physical and academic support facilities, excluding salary component, during the year (INR in lakhs)

235.87

File Description	Documents
Audited statements of accounts	View File
Upload any additional information	View File

4.4.2 - There are established systems and procedures for maintaining and utilizing physical, academic and support facilities – classrooms, laboratory, library, sports complex, computers, etc.

The classrooms are enabled with ICT tools such as LCD Projectors and Smart boards. The classrooms are also used for conducting competitive examinations, Add-on and Certificate Courses and Typewriting classes. The College has numerous Laboratories encouraging research activities among the students. The Science laboratories are equipped with upgraded facilities andinstrument. The Language Laboratory is equipped with Clarity S Net software. The College is facilitated with seven Computer Laboratories. The Water and Soil Analysis Laboratory is equipped with good facilities. Nutrition and Dietetics Laboratory was established at a cost of Rs. 15,00,000/-. The college has a State-of-Art Library. It has Internet-cum Photocopy centre and a Stack Room. Watering / curation / rolling of the sports fields and pitches are done on a regular basis. The expenditures for the maintenance of Sports Facilities are met with the Annual Allocation from the Sports Budget. The Medicinal Garden was set up in the year 2014 covering 720sq. ft. Two Hostels accommodate

about 500 Girl students and one Hostel for Boys accommodates about 250 students. The Hostels have Libraries and Photocopy Centres.

File Description	Documents
Upload any additional information	[View File](#)
Paste link for additional information	https://sadakath.ac.in/iqac_files/aqar2122/criterion_iv/4.4.2.pdf

STUDENT SUPPORT AND PROGRESSION

5.1 - Student Support

5.1.1 - Number of students benefitted by scholarships and freeships provided by the Government during the year

1839

File Description	Documents
Upload self-attested letters with the list of students receiving scholarships	[View File](#)
Upload any additional information	[View File](#)

5.1.2 - Number of students benefitted by scholarships and freeships provided by the institution and non-government agencies during the year

258

File Description	Documents
Upload any additional information	[View File](#)
Institutional data in prescribed format	[View File](#)

5.1.3 - The following Capacity Development and Skill Enhancement activities are organised for improving students' capabilities Soft Skills Language and Communication Skills Life Skills (Yoga, Physical fitness, Health and Hygiene) Awareness of Trends in Technology   **A. All of the above**

File Description	Documents
Link to Institutional website	https://sadakath.ac.in/aqar2122_criterion 5_skill.php
Details of capability development and schemes	View File
Any additional information	View File

5.1.4 - Number of students benefitted from guidance/coaching for competitive examinations and career counselling offered by the institution during the year

362

File Description	Documents
Any additional information	View File
Number of students benefited by guidance for competitive examinations and career counseling during the year (Data Template)	View File

5.1.5 - The institution adopts the following mechanism for redressal of students' grievances, including sexual harassment and ragging: Implementation of guidelines of statutory/regulatory bodies Creating awareness and implementation of policies with zero tolerance Mechanism for submission of online/offline students' grievances Timely redressal of grievances through appropriate committees

A. All of the above

File Description	Documents
Minutes of the meetings of students' grievance redressal committee, prevention of sexual harassment committee and Anti-ragging committee	View File
Details of student grievances including sexual harassment and ragging cases	View File
Upload any additional information	View File

5.2 - Student Progression

5.2.1 - Number of outgoing students who got placement during the year

30

File Description	Documents
Self-attested list of students placed	View File
Upload any additional information	View File

5.2.2 - Number of outgoing students progressing to higher education

125

File Description	Documents
Upload supporting data for students/alumni	View File
Details of students who went for higher education	View File
Any additional information	View File

5.2.3 - Number of students qualifying in state/ national/ international level examinations during the year

5.2.3.1 - Number of students who qualified in state/ national/ international examinations (e.g.: IIT-JAM/NET/SET/JRF/ GATE /GMAT /CAT/ GRE/ TOEFL/Civil Services/State government examinations) during the year

2

File Description	Documents
Upload supporting data for students/alumni	View File
Any additional information	View File

5.3 - Student Participation and Activities

5.3.1 - Number of awards/medals for outstanding performance in sports and/or cultural activities at inter-university / state /national / international events (award for a team event should be counted as one) during the year

76

File Description	Documents
e-copies of award letters and certificates	View File
Any additional information	View File

5.3.2 - Presence of an active Student Council and representation of students in academic and administrative bodies/committees of the institution

The Students' Council, was introduced to inculcate leadership qualities among the students. The Elections were conducted every year. A reservation of 50% was given to female students. Vice Chairman and Secretary Posts are reserved for them. Students elect the Class Representatives through e-Voting. Students elect their representatives in a democratic way. The Students' Council comprises Chairman, Vice-Chairman, Secretary, Joint Secretary and Class Representatives. The Students' Council collected relief fund and materials for the flood victims in Chennai and Cuddalore. Through the Disaster Management Committee, the members contributed for the flood relief fund. The Students' Council collected relief funds when Kerala was devastated by floods and to help the victims of Cyclone Gaja. The Students' Council has three social welfare schemes called SSHS, SHIFA and Manitham. Under SSHS, students contributed funds worth Rs.68,000. SHIFA provides medical aids. The Students' Council has collected money worth Rs.56,095. Manitham helps the homeless Rs. 96,300 was disposed under the scheme. Earn While You Learn Scheme was launched. Two Office-bearers ofthe Council and a PG Representative represent at the CDC, the Academic Council and the IQAC Steering Committee. Blood donation camps by the Blood Donors' Club are organized. A Self development Centre called AGAM, organizes lectures.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	https://sadakath.ac.in/aqar2122_criterion5_studcouncil.php

5.3.3 - Number of sports and cultural events / competitions organised by the institution

59

File Description	Documents
Report of the event	View File
List of sports and cultural events / competitions organised per year	View File
Upload any additional information	View File

5.4 - Alumni Engagement

5.4.1 - The Alumni Association and its Chapters (registered and functional) contribute significantly to the development of the institution through financial and other support services

The Alumni Association conducts an Annual Get-Together every year. The Annual Alumni Get-Together paves way to elicit pertinent feedback and suggestions regarding the development of the institution. The Alumni participated in the interaction with the NAAC Peer Team members on 04/11/2015 which was instrumental in getting 'A' Grade with CGPA of 3.40. The Alumni took part in Boards of Studies along with the other university nominees and academic experts to update the syllabi. The Alumni actively assisted the faculty members to contribute to the framing of new syllabi. The Alumni contributed to construct a Sports Pavilion to give a spectacular glimpse of all sports events. The Alumni Association sponsored for the Annual Ifthar Get-Together events. The Alumni Association donated a huge amount to the college for the construction of Indoor Auditorium. They donatedRs.1,00,000/- for the establishment of the Tamil Chair at the Harvard University and the cheque was handed over to the Honourable Chief Minister of Tamil Nadu. The Alumni Association donated Rs. 10,00,000/for constructing a Ceremonial Arch at the entrance of the college.

File Description	Documents
Upload any additional information	View File
Paste link for additional Information	https://sadakath.ac.in/aqar2122_criterion 5_alumniengagement.php

5.4.2 - Alumni's financial contribution during the year

A. ? 15 Lakhs

File Description	Documents
Upload any additional information	[View File](#)

GOVERNANCE, LEADERSHIP AND MANAGEMENT

6.1 - Institutional Vision and Leadership

6.1.1 - The governance of the institution is reflective of an effective leadership in tune with the vision and mission of the Institution

Sadakathullah Appa College, founded by the Muslim Minority Community, is named after the Arabic Scholar, Sadakathullah Appa in 1971.The Vision of the College is to provide quality higher education to all sections of the society. The Mission of the College is to offer Undergraduate and Postgraduate courses in Humanities, Arts and Sciences, to undertake, initiate and promote research both pure and applied at M.Phil\Ph.D levels and to offer extension services. After the Third Cycle of NAAC Accreditation, the College has introduced 16 new programmes. There are 9 Research Centres with 53 Research Guides. 148 scholars have registered for Doctoral Research. Out of the 172 faculty members,89 faculty members have obtained Ph.D degrees. Under Sadakath Outreach Programme, 5 villages have been adopted. Sadakathullah Appa College is committed to produce law-abiding and productive citizens befitting this nation. The College is run by the Sadakathullah Appa Educational Society. The Managing Committee comprises President, Secretary, Treasurer, Members and 54 Patrons. The Vision and Mission of the Institution are realized through the 57 Committees, Boards and Cells formed. TheAlumni Association contributes Rs.15 lakh for the construction of the Golden Jubilee Arch.

File Description	Documents
Upload any additional information	[View File](#)
Paste link for additional Information	https://sadakath.ac.in/iqac_files/aqar2122/criterion_vi/6.1.1_Governance.pdf

6.1.2 - Effective leadership is reflected in various institutional practices such as decentralization and participative management

Sadakathullah Appa College, an Autonomous Institution, abounds with activities. The organogram of the Management helps the Institution function smoothly. The Academic Calendar is prepared

by an exclusive team of faculty. The 57 Committees make sure
that every department functions without the hurdle of
red tapism. The 57 committees that function at the behest of the
Principal make sure that the needs of the Institution across the
board are fulfilled. There are 6 Deans at the college to look
into various academic activities on the campus. The IQAC
Steering Committee is one of the academic advisory bodies. The
Examination Committee serves the Institution untiringly. The
office of the Controller of Examinations conducts internal,
external and practical examinations every semester. It conducts
speed tests for the final year students with arrears. The
Governing Board meets twice a year to discuss and approve the
resolutions of the CDC, BOS and Academic Council. The Managing
Committee graces the Annual Alumni Get-Together and
Parent Teachers Association meetings with their presence. The
Managing Committee contributes generously for the welfare of the
Institution through the 105 Endowments. Endowment Scholarships
are distributed to meritorious students every year.

File Description	Documents
Upload strategic plan and deployment documents on the website	[View File]()
Upload any additional information	[View File]()
Paste link for additional Information	https://sadakath.ac.in/iqac_files/aqar212 2/criterion_vi/6.1.2_Additional_Informati on_2021_22.pdf

6.2 - Strategy Development and Deployment

6.2.1 - The institutional Strategic/ Perspective plan has been clearly articulated and implemented

A variety of quality assurance processes are institutionalized
strategically to enhance the teacher quality, curriculum
delivery and research. The academic calendar is uploaded on our
college website. FDPs are conducted by the IQAC. The Students'
Induction Programme helps the freshers. Students' Council
functions under the guidance of Principal, Vice-Principal,
Administrative Heads and HoDs. Office-bearers and
representatives of Students' Council are elected through
e voting. Board of Studies meetings are conducted for revamping
the syllabi. Academic council approves the curriculum designed
by BoS. The Governing Board meets twice a year and gives final

approval for academic activities. Career-Oriented Courses are provided to the students. CBCS facilitates Skill-Enhancement courses. Admission process is done online. Library is fully automated with AutoLib Software and N-List. Academic Audit is done every year. Planning and Evaluation Committee plans and executes academic activities. Digital Learning Centre helps students to take up MOOC courses. Mentor-Mentee Scheme offers guidance to the mentees. The automation of the examination system simplifies hall allotment, seating, downloading hall tickets and publishing results online. Earn while you learn, Students' Self-Help, Students' Help in First Aid schemes support students' initiatives. 'Manitham' helps homeless people. The Centres for Research inculcate the urge for research among faculty and research scholars.

File Description	Documents
Strategic Plan and deployment documents on the website	View File
Paste link for additional information	https://sadakath.ac.in/iqac_files/aqar2122/criterion_vi/6.2.1_strategic_plan_deployment.pdf
Upload any additional information	View File

6.2.2 - The functioning of the various institutional bodies is effective and efficient as visible from the policies, administrative set-up, appointment and service rules, procedures, etc.

The College has a well-defined organizational structure for governance. It is run by the Sadakathullah Appa Educational Society. The Managing Committee contributes to the development of the institution. The Governing Board monitors and ensures the functioning of the institution. The draft proposals are presented in the Governing Board for discussion and approval. Boards of Studies frame the CBCS syllabi focusing on COs and Graduate Attributes. It reviews and updates the syllabi every three years. The Academic Council meets twice a year and provides examination pattern and final approval of syllabi based on the recommendations by the BoS. Principal is the managerial and academic head of the institution assisted by Vice-Principal and other administrative heads. Vice-Principal looks after academic matters of Unaided Programmes. The Deans of Arts and Sciences design the course structure and coordinate meetings of BoS and CDC. The office of CoE designs the evaluation system, conducts CIA tests, Semester Examinations and publishes results.

The Heads of the Departments support to execute academic activities and departmental activities. IQAC focuses on overall quality enhancement and innovative practices in the institution. The Finance Committee formulates the annual budget for allocating funds. SOPs are formulated for various academic and administrative activities.

File Description	Documents
Paste link to Organogram on the institution webpage	https://sadakath.ac.in/iqac_files/aqar2122/criterion_vi/6.2.2_organogram.pdf
Upload any additional information	View File
Paste link for additional Information	https://sadakath.ac.in/iqac_files/aqar2122/criterion_vi/6.2.2_Function_statutory_organogram.pdf

6.2.3 - Implementation of e-governance in areas of operation: Administration Finance and Accounts Student Admission and Support Examination

A. All of the above

File Description	Documents
ERP (Enterprise Resource Planning) Documen	View File
Screen shots of user interfaces	View File
Details of implementation of e-governance in areas of operation	View File
Any additional information	View File

6.3 - Faculty Empowerment Strategies

6.3.1 - The institution has effective welfare measures for teaching and non-teaching staff and avenues for their career development/ progression

The Management has devised several welfare measures for the benefit of teaching and non-teaching staff. Employee Provident Fund, Group Insurance Scheme, Gratuity Funds, ESI Benefits and Mediclaim provisions are also available. Defined Contribution Pension Scheme is in place for grantable staff who have joined services after April 2003. Maternity Leave with a nine month

salary is sanctioned. Leave on Medical Certificate for seven days per year is sanctioned to the unaided faculty. Unaided staff can claim festival allowances. The NSS units conduct free Annual Health Check up Camps for staff. Two sets of uniforms are given to the support staff every year. The Institution provides seed money to faculty for undertaking Minor Research Projects. Incentives are provided to faculty who publish research articles in Scopus journals. Unaided staff are allowed to attend Seven Day FDPs. Each department is equipped with Wi-Fi, Computer andInternet facilities to help the faculty in academics and research. Email addresses using the domain name of the Institution are provided to the teaching faculty. OD is granted for aided and unaided faculty for participating in seminars/conferences/workshops. The Salary for Staff was released by the Managing Committee every month despite financial difficulties during the Covid-19 Pandemic.

File Description	Documents
Upload any additional information	[View File](#)
Paste link for additional information	https://sadakath.ac.in/iqac_files/aqar2122/criterion_vi/6.3.1_additional_info.pdf

6.3.2 - Number of teachers provided with financial support to attend conferences / workshops and towards payment of membership fee of professional bodies during the year

2

File Description	Documents
Upload any additional information	[View File](#)
Details of teachers provided with financial support to attend conference, workshops etc during the year (Data Template)	[View File](#)

6.3.3 - Number of professional development / administrative training programmes organized by the Institution for its teaching and non-teaching staff during the year

3

File Description	Documents
Reports of the Human Resource Development Centres (UGC HRDC/ASC or other relevant centres)	[View File](#)
Upload any additional information	[View File](#)

6.3.4 - Number of teachers who have undergone online/ face-to-face Faculty Development Programmes during the year: (Professional Development Programmes, Orientation / Induction Programmes, Refresher Courses, Short-Term Course, etc.)

146

File Description	Documents
Summary of the IQAC report	[View File](#)
Reports of the Human Resource Development Centres (UGC ASC or other relevant centers)	[View File](#)
Upload any additional information	[View File](#)

6.4 - Financial Management and Resource Mobilization

6.4.1 - Institution conducts internal and external financial audits regularly

The College has a well-organized setup to look into financial matters. Internal and External Audits are conducted regularly in order to maintain regularity in transactions and ensure integrity. The Finance Committee comprises the Secretary as the Chairman, the Principal, the Bursar and a senior faculty. It meets regularly for preparing annual budget. The allocation of funds under various heads is placed at the Staff Council Meeting. Adequate funds are released to each department for the purchase of books the conduct of seminars and to spend on other requirements. The requirements of the College office, the Departments, the Library and the office of the Controller Examinations are discussed at the meeting. Financial audits confirm the effective utilization of the financial resources. The External Audit is conducted by the Office of the Regional Joint Director of Collegiate Education, Tirunelveli. External Audit is done by Account General Office, Chennai. The college uses PFMS and IFHRMS of the Central government to manage the funds. The Internal Audit is conducted by the College Auditor at

quarterly intervals. The college office maintains different heads of accounts for various purposes. The auditor certifies the accounts and presents the audit report to the managing committee for approval.

File Description	Documents
Upload any additional information	[View File](#)
Paste link for additional information	https://sadakath.ac.in/iqac_files/aqar2122/criterion_vi/6.4.1_additional_information.pdf

6.4.2 - Funds / Grants received from non-government bodies, individuals, and philanthropists during the year (not covered in Criterion III and V) (INR in lakhs)

18.441

File Description	Documents
Annual statements of accounts	[View File](#)
Details of funds / grants received from non-government bodies, individuals, philanthropists during the year	[View File](#)
Any additional information	[View File](#)

6.4.3 - Institutional strategies for mobilisation of funds and the optimal utilisation of resources

Fund Mobilization The College mobilizes resources through several avenues. Aided Faculty get Grant-in-aid salary. Fees received from Self Financing students is used for salary for the Unaided Faculty. The college taps funds from Government agencies. Autonomy Grants of were sanctioned by the UGC. The ICSSR also released seminar grants. Travel Grant was sanctioned to faculty who presented papers at International Conferences. The Principal forms a committee to supervise and approve the fundraising communications. The budget is prepared for presentation before the Finance Committee which approves it to present before the Governing Body. The Former Member of Parliament Mr. Muthukaruppan donated an amount of Rs.25,00,000/- from the MP Funds for developing infrastructure. The college keeps track of the expenditures of departments which can approach the college any time for non budget expenditures. The Audited Statements are presented at the General Body meetings of

the College Managing Committee. TheFinancial statements are regularly submitted to the RJD office.

File Description	Documents
Upload any additional information	[View File](#)
Paste link for additional Information	https://sadakath.ac.in/iqac_files/aqar2122/criterion_vi/6.4.3_additional_information.pdf

6.5 - Internal Quality Assurance System

6.5.1 - Internal Quality Assurance Cell (IQAC) has contributed significantly for institutionalizing quality assurance strategies and processes visible in terms of incremental improvements made during the preceding year with regard to quality (in case of the First Cycle): Incremental improvements made during the preceding year with regard to quality and post-accreditation quality initiatives (Second and subsequent cycles)

IQAC, established in 2006 channelizes all efforts and measures of the Institution towards promoting holistic academic excellence. It ensures and sustains quality in teaching learning, evaluation, administration and extracurricular activities. Workshops and FDPs are conducted to train the faculty. An Online Coordination Committee was constituted to monitor the online classes and to consolidate attendance. The Calendar Committee prepared an Academic Calendar to plan the online courses to be delivered and to fix time slots for conducting three CIA Tests and Semester Examinations. NPTEL Local Chapter has a tie-up with IIT, Bombay and IIT, Chennai to offer online certificate courses and Spoken Tutorials. Our students have completed NPTEL Courses. Our faculty also have completed Online Courses and 13 of them have been recognized by the Ministry of Education as Nationalized Mentors. The Local Chapter was ranked at the 6th place nationally under Arts and Science Colleges. Seed Money is provided for doing Minor Research Projects. The faculty are encouraged with incentives for publishing articles in reputed journals and granted OD for presenting papers and acting as resource persons. Our faculty received funds under UGCXII. Thirty Two research papers published in SCOPUS. The Question Banks for the UG and PG Programmes were created as per Blooms Taxanomy.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	https://sadakath.ac.in/iqac_files/aqar2122/criterion_vi/6.5.1_IQAC_Initiative.pdf

6.5.2 - The institution reviews its teaching-learning process, structures and methodologies of operation and learning outcomes at periodic intervals through its IQAC as per norms

The teaching-learning progress is conducted in accordance with the audit procedures of the BSI. The Curriculum Development Cell designs the Course Structure. The IQAC supervises quality sustenance proposed by the CDC. The ISO ensures the accomplishment of the tasks. The IQAC contributes to quality assurance strategies and processes. It inspects the functioning of the College Office, the Office of the COE, the Library and the Attendance Department. The Governing Board, the Academic Council, the CDC and the BoS bestow to academic excellence. The OBE was introduced on the basis of LOCF and Continuous Internal Assessment Strategies for realizing the POs and PSOs were also drafted. The Institution has made mandatory the completion of one course at least under SWAYAM-NPTEL. 34 faculty have completed NPTEL courses. FDPs organized by the IQAC: Two-day Training Programme for non-teaching staff on "Official Procedures" on 11.07.2020 and 12.07.2020. Seven-day FDP on e-content Development from 19.07.2020 to 25.07.2020. Seven-day Orientation Programme on "Criterion-wise metrics and Documentation from 28.09.2020 to 04.10.2020. "Never less she persisted – A Journey of our sheroes" on 09.09.2020. Plenary Webinar Talks on "Effective Documentation for NAAC RAF" on 13.02.2021, 20.02.2021, 25.02.2021 and 27.02.2021.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	https://sadakath.ac.in/iqac_files/aqar2122/criterion_vi/6.5.2_Teaching_Learning_Reforms.pdf

6.5.3 - Quality assurance initiatives of the institution include Regular meeting of the IQAC Feedback collected, analysed and   **A. Any 4 or all of the above**

used for improvement of the institution Collaborative quality initiatives with other institution(s) Participation in NIRF Any other quality audit recognized by state, national or international agencies (such as ISO Certification)

File Description	Documents
Paste the web link of annual reports of the Institution	https://sadakath.ac.in/iqac_annual_report.php
Upload e-copies of accreditations and certification	View File
Upload details of quality assurance initiatives of the institution	View File
Upload any additional information	View File

INSTITUTIONAL VALUES AND BEST PRACTICES

7.1 - Institutional Values and Social Responsibilities

7.1.1 - Measures initiated by the Institution for the promotion of gender equity during the year

Sadakathullah Appa College (Autonomous), is known for welfare measures for everyone across the board. Gender equity is adhered to. Boys and girls are given admission in accordance with the regulations of the college and the Government of Tamil Nadu. The Women Harassment Prevention Cell with 10 faculty, ensures the safety of girls on the campus. The Anti-Ragging Committee ensures that a smooth relationship is in place among the students on the campus. The emergency toll free numbers are displayed on the hostel notice boards. The curriculum isaccommodating Women's Studies. The Women's Counseling Cell, AGAM Self Development Centre and the IQAC of our college organized a programme on the theme, "Nevertheless, She Persisted…A Journey of our She-roes" on 09.09.2020. The hostel facilities are with good ambience. There are 88 male and 91 female faculty and 46 male and 25 female non-teaching staff. The women faculty are vested with the responsibilities such as Deputy Controller of Examinations, Dean of Students' Affairs, AISHE & ARIIA Coordinators, Heads of the Departments, Research Heads, Women Counselor and Physical Directoress. In the Students' Council, women are given equal opportunities to

represent students. The posts of Vice-Chairperson and Secretary are given to girl students.

File Description	Documents
Upload any additional information	[View File](#)
Paste link for additional Information	https://sadakath.ac.in/aqar2122_criterion7.php

7.1.2 - The Institution has facilities for alternate sources of energy and energy conservation: Solar energy　Biogas plant Wheeling to the Grid　Sensor-based energy conservation Use of LED bulbs/ power-efficient equipment

A. Any 4 or All of the above

File Description	Documents
Geotagged Photographs	[View File](#)
Any other relevant information	[View File](#)

7.1.3 - Describe the facilities in the institution for the management of the following types of degradable and non-degradable waste (within a maximum of 200 words)

The Institution is committed to proper management of all types of wastes. The institution bears the environmentalresponsibility to preserve Ecosystem. To realize this, janitors have been employed and they work in shifts. The solid waste of every classroom, laboratory and hostel room on the campus is collected and segregated into bio and non-biodegradable waste. The degradable waste is dumped in a pit for vermicomposting. The non-biodegradable waste is either incinerated or handed over to the municipal/ corporation staff. The liquid waste and bio medical waste from the laboratories of Chemistry and Microbiology is treated through a liquid waste management system. A treatment plant has been installed with activated carbon filtration technology. The liquid waste collected through the Reverse Osmosis systems and the hostel is diverted to the nearby gardens. E-waste accumulates on the campus, is also properly managed. The parts of computers that are still in working condition are transferred to other Departments that are in need of them. Parts of the computers are used in classroom for the Conduct of Certificate Course in Hardware and Networking. The usage of radioactive materials in the practical classes is

avoided to keep up with the Institution's interest on environmental protection.

File Description	Documents
Relevant documents like agreements/MoUs with Government and other approved agencies	View File
Geotagged photographs of the facilities	View File
Any other relevant information	View File

7.1.4 - Water conservation facilities available in the Institution: Rain water harvesting Bore well /Open well recharge Construction of tanks and bunds Waste water recycling Maintenance of water bodies and distribution system in the campus

A. Any 4 or all of the above

File Description	Documents
Geotagged photographs / videos of the facilities	View File
Any other relevant information	View File

7.1.5 - Green campus initiatives include

7.1.5.1 - The institutional initiatives for greening the campus are as follows:

A. Any 4 or All of the above

1. **Restricted entry of automobiles**
2. **Use of bicycles/ Battery-powered vehicles**
3. **Pedestrian-friendly pathways**
4. **Ban on use of plastic**
5. **Landscaping**

File Description	Documents
Geotagged photos / videos of the facilities	View File
Various policy documents / decisions circulated for implementation	View File
Any other relevant documents	View File

7.1.6 - Quality audits on environment and energy undertaken by the institution

7.1.6.1 - The institution's initiatives to preserve and improve the environment and harness energy are confirmed through the following:

A. Any 4 or all of the above

1. **Green audit**
2. **Energy audit**
3. **Environment audit**
4. **Clean and green campus recognitions/awards**
5. **Beyond the campus environmental promotional activities**

File Description	Documents
Reports on environment and energy audits submitted by the auditing agency	View File
Certification by the auditing agency	View File
Certificates of the awards received	View File
Any other relevant information	View File

7.1.7 - The Institution has a disabled-friendly and barrier-free environment: Ramps/lifts for easy access to classrooms and centres Disabled-friendly washrooms Signage including tactile path lights, display boards and signposts Assistive technology and facilities for persons with disabilities: accessible website, screen-reading software, mechanized equipment, etc. Provision for enquiry and information: Human

A. Any 4 or all of the above

**assistance, reader, scribe, soft copies of
reading materials, screen reading, etc.**

File Description	Documents
Geotagged photographs / videos of facilities	View File
Policy documents and brochures on the support to be provided	View File
Details of the software procured for providing assistance	View File
Any other relevant information	View File

7.1.8 - Describe the Institutional efforts/initiatives in providing an inclusive environment i.e. tolerance and harmony towards cultural, regional, linguistic, communal, socio-economic and other diversities (within a maximum of 200 words).

The Institution takes efforts concerning tolerance and harmony towards various diversities. The initiatives include: Voters' Awareness cum Corruption and Black Money Eradication Programme. The members of the Blood Donors' Club organized Blood Donation Camps. An Eye Check-up Camp was organized in collaboration with Vasan Eye-care and Aadithya Properties. The NSS volunteers and two Programme Officers participated in the Mission 'Clean Thamirabarani'. The Endowment Scholarships are provided irrespective ofreligious differences. The Alumni Association has donated One Lakh Rupees for the establishment of the Tamil Chair at Harvard University. The cheque was handed over to the Chief Minister of TamilNadu. Manitham, Students Self Help Scheme and Students Help In First Aid help students. The World Water Day, National Yoga Day, Dr. A.P.J. Abdul Kalam's Remembrance Day and National Voters' Day are observed. The Awareness programmes conducted are: Programme on Nutritious Food for Women's Health Swachh Bharat Rally on Save Water and a Street Play on Plastic Awareness was screened Diet and psychological counselling to pregnant ladies and mothers of Anganwadi Children. The Volunteers of the Red Ribbon Club paid a visit to Hope Foundation (Home for HIV Infected Children), Tirunelveli. A Street Drama on AIDS/HIV awareness was held at Aarampannai.

File Description	Documents
Supporting documents on the information provided (as reflected in the administrative and academic activities of the Institution)	[View File](#)

7.1.9 - Sensitization of students and employees of the institution to constitutional obligations: values, rights, duties and responsibilities of citizens:

The Institution takes care to sensitize students to the values, rights, duties and responsibilities. The college organizes a six day Student Induction Programme for the freshers. Moral and Deeniyath classes are conducted to nurture moral and spiritual values. The NSS units are vibrant in teaching duties and responsibilities of a citizen to students through conducting. Voters' Awareness cum Corruption and Black Money Eradication Programmes, Special camp for Voter ID registration (Nearly 200students registered for their voter IDs), National Voters' Day, National Unity Day, Blood Donation camps, Road Safety Awareness Programme, Swachhata Hi Seva for a clean Tirunelveli, Guest Lecture on Human Rights, Pan Card Mela and Sapling Plantation NCC has been working spiritedly for years. The activities include: Cadet CUO M. Sheik Ibrahim Sirajdeen of II B.Sc Physics attended the RDC Marina- 2021 Camp at the TamilNadu Pondicherry & Andaman Nicobar Islands' Directorate, Chennai on 03.01.2021. Cadet CUO M. Sheik Ibrahim Sirajdeen of II B.Sc Physics attended the RDC Marina- 2021 Camp at the TamilNadu Pondicherry & Andaman Nicobar Islands' Directorate, Chennai on 18.01.2021. The SOP organized A Swachh Bharat Rally on Save Water and a street play on Plastic Awareness. Welfare Units- Manitham, SSHS and SHIFA impart responsibilities to students.

File Description	Documents
Details of activities that inculcate values necessary to transform students into responsible citizens	[View File](#)
Any other relevant information	[View File](#)

7.1.10 - The institution has a prescribed code of conduct for students, teachers, administrators and other staff and conducts periodic sensitization programmes in this regard: The Code of Conduct is displayed   **A. All of the above**

on the website There is a committee to monitor adherence to the Code of Conduct Institution organizes professional ethics programmes for students, teachers, administrators and other staff Annual awareness programmes on the Code of Conduct are organized

File Description	Documents
Code of Ethics - policy document	View File
Details of the monitoring committee composition and minutes of the committee meeting, number of programmes organized, reports on the various programmes, etc. in support of the claims	View File
Any other relevant information	View File

7.1.11 - Institution celebrates / organizes national and international commemorative days, events and festivals

All National Days are celebrated to create awareness among students. Independence and Republic Days are celebrated every year with parade and flag hoisting. The college has a tie-up with the Indian Overseas Bank and Canara Bank and conducts elocution, essay writing, drawing and singing competitions. The persons belonging to the families of the renowned Freedom Fighters such as Veeravanjinathan, Veerapandiya Kattabomman, V.O. Chidambaranar and Mahakavi Bharathiyar are invited as special guests. The NSS and Youth Welfare Departments organized the National Voters' Day. Under the Swachh Bharat Abhiyan, an awareness programme was organized. The 75th Anniversary of Quit India Movement and National Unity Day was celebrated. The World Arabic Language Day was also organized. The Department of Nutrition and Dietetics conducted a Guest Lecture in association with NSS to observe the World Food Day. National De-worming Day was observed by receiving 3000 tablets from the Urban Primary Health Centre, Manakavalanpillai Nagar. A rally was flagged off by the then District Collector of Tirunelveli. The College, in association with Nehru Yuvakendra, organized Youth Parliament and Yoga Awareness Programme on International Day of Yoga. The Department of Zoology organized a rally to mark the World Cancer Day.

File Description	Documents
Annual report of the celebrations and commemorative events for during the year	View File
Geotagged photographs of some of the events	View File
Any other relevant information	View File

7.2 - Best Practices

7.2.1 - Provide the weblink on the Institutional website regarding the Best practices as per the prescribed format of NAAC

Best Practice I Students' Self Help Scheme (SSHS) & Students' Help in First Aid (SHIFA) Objectives: 'SSHS' helps the cause of supporting financially disadvantaged students. SHIFA is successful with the volunteers. In 2020-2021, Rs.4310/- was collected. Earn While You Learn (EWYL) Objectives: To help meritorious and needy students earn a reasonable amount every month to meet their academic expenses. EWYL provides opportunities to students to earn while they are learning. Students are given Rs. 100/- per day. The economically backward students are benefitted. It also instils in them various traits of employment and the values of hard work. The college provides its budding entrepreneurs with necessaryguidance, incubation and resources to initiate and run their ventures. In the year 2020-2021, a sum of Rs.1,25,900/- was distributed. Best Practice II MANITHAM Objectives: To help the Mentally retarded; create awareness regarding the welfare of the homeless. Context: The College imbibes values to students. MANITHAM is established in 2016 to bridge the gap between the privileged and deprived classes. The fund for MANITHAM is generated from the volunteering Staff and Students.

File Description	Documents
Best practices in the Institutional website	https://sadakath.ac.in/best_practices.php
Any other relevant information	https://sadakath.ac.in/best_practices.php

7.3 - Institutional Distinctiveness

7.3.1 - Highlight the performance of the institution in an area distinct to its priority and thrust

(within a maximum of 200 words)

The college provides quality higher education to the deprived and underprivileged sections of the society. 17 certificate courses and 2 diploma courses are offered. The College was recognised as a SWAYAM-NPTEL LocalChapter by the Ministry of Education. 1000 students have completed courses. Among the hundred, Arts and Science Colleges, our College has been ranked nationally at the Sixth Place. Students are trained to appear for the Typewriting Examination conducted by the Department of Technical Education. The scholarships are awarded to students. Earn While You Learn Scheme is introduced considering the poor economic status of students. Under SHIFA, our faculty andstudents to get first aid treatment. CALL Courses are offered through Language Laboratory. The SOP adopts nearby villages for their Welfare and progress. To help students with employability skills, the College runs Embroidery and Beautician courses. Our Institution has signed an MoU with IIT,Bombay to utilize the digital resources. This collaboration geared launch of Digital Learning Centre. 9 Research Centres have been established. 120 Teachers were awarded Doctoral Degrees and 158 scholars are pursuing. The college reserves 50% for women in Students' Council. Students and Alumni are given representation in the Academic Council and BoS.

Part B

CURRICULAR ASPECTS

1.1 - Curriculum Design and Development

1.1.1 - Curricula developed and implemented have relevance to the local, national, regional and global developmental needs which are reflected in Programme Outcomes (POs), Programme Specific Outcomes (PSOs) and Course Outcomes (COs) of the various Programmes offered by the Institution.

The College designs the curriculum in a mix of basic, intermediate and advanced topics/areas fulfilling the recommendations/guidelines made by UGC, TANSCHE and MS University to ensure academic flexibility and strengthen linkages. With incorporation of field-works and internships at UG and PG levels the curriculum gets enriched with novel ideas. It helps the institution to emerge as premier higher education Annual Quality Assurance Report of SADAKATHULLAH APPA COLLEGE centre by empowering learners to acquire domain knowledge, subject skills and values.The curriculum gets revamped once in three years to incorporate changes that meet the demands of academia, industry and society. OBE appraises teaching-learning process by drafting continuous internal assessment for POs, COs and PSOs. Courses focusing on Skill Development, Entrepreneurship, Employability, Quality Research, Innovations, Developing Multicultural Competencies and cross-cutting issues are also offered. After framing the syllabi a pre-Board of Studies meets for discussion and approval. The curriculum is placed for approval at the Academic Council. Feedback on Curriculum is obtained from Faculty, Academic Peers, Industrialist and Alumni. A relationship matrix with a mapping of COs, POs and PSOs is created to meet all the POs. The accommodation of Language, Major, Allied, SBES, DSES, NMES, Online Courses and Industry Related Courses in all the Programmes is accomplished under the CBCS

File Description	Documents
Upload additional information, if any	[View File](#)
Link for additional information	https://sadakath.ac.in/iqac_files/aqar2 122/criterion_i/1.1.1_Courses_focusing. pdf

1.1.2 - Number of Programmes where syllabus revision was carried out during the year

28

File Description	Documents
Minutes of relevant Academic Council/BOS meeting	View File
Details of syllabus revision during the year	View File
Any additional information	View File

1.1.3 - Number of courses focusing on employability/entrepreneurship/ skill development offered by the Institution during the year

508

File Description	Documents
Curriculum / Syllabus of such courses	View File
Minutes of the Boards of Studies/ Academic Council meetings with approval for these courses	View File
MoUs with relevant organizations for these courses, if any	View File
Any additional information	View File

1.2 - Academic Flexibility

1.2.1 - Number of new courses introduced across all programmes offered during the year

210

File Description	Documents
Minutes of relevant Academic Council/BoS meetings	View File
Any additional information	View File
Institutional data in prescribed format (Data Template)	View File

1.2.2 - Number of Programmes offered through Choice Based Credit System (CBCS)/Elective Course System

28

File Description	Documents
Minutes of relevant Academic Council/BoS meetings	View File
Any additional information	View File
List of Add on /Certificate programs (Data Template)	View File

1.3 - Curriculum Enrichment

1.3.1 - Institution integrates cross-cutting issues relevant to Professional Ethics, Gender, Human Values, Environment and Sustainability, and Human Values into the curriculum

As an autonomous institution, the college introduced courses relevant to Gender sensitivity, Professional ethics, Human Values and Environment Conservation. Common courses, Environmental Studies and Value Education-I&II, Deeniyath and Moral classes offered at Institutional level deal with Crosscutting issues. SOP under Part-V helps disadvantaged people in the society to know about livelihood and addressing their issues. The Courses focus on gender sensitivity, human values and environment conservation have been offered by all Arts, Science and Commerce streams. The Departments of English, Tamil, Arabic, History, Zoology, Chemistry, Botany, Commerce, Computer Science, Mathematics, IT and Library Information Science offer three, two, two, three, four, five, seven, six, five, seventy two and three such courses respectively. Human values are inculcated through extension activities for the completion of UG Programmes by carrying out NSS and YRC to sensitize to social and environmental challenges. Courses on Professional Ethics focus on the duties, obligation and virtues. The college offers Personality Development course for UG students. The Departments are given autonomy to identify the issues relevant to them and to have a bearing on gender, sustainable environment, human rights and civic responsibilities.

File Description	Documents
Upload the list and description of the courses which address issues related to Gender, Environment and Sustainability, Human Values and Professional Ethics in the curriculum	[View File](#)
Any additional information	[View File](#)

1.3.2 - Number of value-added courses for imparting transferable and life skills offered during the year

17

File Description	Documents
List of value-added courses	[View File](#)
Brochure or any other document relating to value-added courses	[View File](#)
Any additional information	[View File](#)

1.3.3 - Number of students enrolled in the courses under 1.3.2 above

785

File Description	Documents
List of students enrolled	[View File](#)
Any additional information	[View File](#)

1.3.4 - Number of students undertaking field work/projects/ internships / student projects

1747

File Description	Documents
List of programmes and number of students undertaking field projects / internships / student projects	[View File](#)
Any additional information	[View File](#)

1.4 - Feedback System

1.4.1 - Structured feedback and review of the syllabus (semester-wise / year-wise) is obtained from 1) Students 2) Teachers 3) Employers and 4) Alumni	A. All 4 of the above

File Description	Documents
Provide the URL for stakeholders' feedback report	https://sadakath.ac.in/iqac_files/aqar2122/criterion_i/1.4.1_ATR_Reports.pdf
Upload the Action Taken Report of the feedback as recorded by the Governing Council / Syndicate / Board of Management	View File
Any additional information	View File

1.4.2 - The feedback system of the Institution comprises the following	A. Feedback collected, analysed and action taken made available on the website

File Description	Documents
Provide URL for stakeholders' feedback report	https://sadakath.ac.in/iqac_files/aqar2122/criterion_i/1.4.1_ATR_Reports.pdf
Any additional information	View File

TEACHING-LEARNING AND EVALUATION

2.1 - Student Enrollment and Profile

2.1.1 - Enrolment of Students

2.1.1.1 - Number of students admitted (year-wise) during the year

1323

File Description	Documents
Any additional information	View File
Institutional data in prescribed format	View File

2.1.2 - Number of seats filled against reserved categories (SC, ST, OBC, Divyangjan, etc.) as per the reservation policy during the year (exclusive of supernumerary seats)

494

File Description	Documents
Any additional information	View File
Number of seats filled against seats reserved (Data Template)	View File

2.2 - Catering to Student Diversity

2.2.1 - The institution assesses students' learning levels and organises special programmes for both slow and advanced learners.

The college organizes Students' Induction Programme to the freshers for explaining roadmap, introducing facilities, rules, regulations and codes of conduct. The PLOs, PSOs and COs are discussed. In Peer group learning, Peers reach out to others to help slow learners. Slow learners are given coaching through Remedial classes to acquire communication skills. They receive Spoken tutorials by IIT Bombay. The Department of English conducts Remedial classes thrice-a-week for the students who scored below 60% in English in HSC. 20 students are assigned as mentees to each faculty for mentoring. The Details are recorded in Student Tutorial and Mentoring Record. The College received funds from UGC for Remedial coaching. A Practical Course in Spoken English is offered for the UG students to enhance conversational English. Being the Local Chapter, Slow learners enroll for SWAYAM NPTEL courses and Advanced learners take examinations and 750 students get certified by the IITs. Slow learners do group projects and advanced learners do individual projects. Designed curriculum helps advanced learners to attend Workshops and Internships and to publish research articles in Sadakath Research Bullettin. Bloom's Taxonomy is used to teach students with mixed ability conduct, internal assessments and semester examinations. File Description Document

File Description	Documents
Upload any additional information	View File
Paste link for additional information	https://sadakath.ac.in/iqac_files/aqar2122/criterion_ii/2.2.1_additional_info.pdf

2.2.2 - Student – Teacher (full-time) ratio

Year	Number of Students	Number of Teachers
31/08/2022	3726	176

File Description	Documents
Upload any additional information	[View File](#)

2.3 - Teaching- Learning Process

2.3.1 - Student-centric methods such as experiential learning, participative learning and problem-solving methodologies are used for enhancing learning experiences:

Student centric learning is promoted through Group Discussions, Quizzes, Projects, Readers' Forum, presentations, hands-on workshops, attending seminars and conferences. Our students participated in National and International level competitions. The faculty use different teaching methods and strategies. The conventional, interactive, collaborative, ICT enabled methods of teaching, blended learning, experiential learning, participative learning are used to enhance learning experiences of the students. The faculty members share e-contents/e-resources through Google classrooms, e-mail and WhatsApp. The faculty use flipped classrooms. Blended learning is also achieved through various methods. 2 seminars and 81 webinars are conducted by various departments via online platforms. The IQAC organized 3 webinars, 14 sensation programmes and a Faculty Development Programme for the betterment of teaching and non-teaching faculty. Students are invigorated to do Projects and go for Field trip and Industrial visit. To encourage women folk, craftwork and hands-on training are conducted. Being a Local chapter of SWAYAM, 750 students received certificates for Swayam Courses. Typewriting classes are conducted. Centre for Digital Learning sets up to integrate with IIT Bombay. Skill -Enhancement programmes are conducted by ICT Academy. Readers' Forum helps students reviewing books. Collection of poems by the Students' Council are also published.

File Description	Documents
Upload any additional information	[View File](#)
Link for additional Information	https://sadakath.ac.in/iqac_files/aqar2122/criterion_ii/

2.3.2 - Teachers use ICT-enabled tools including online resources for effective teaching and learning

The teaching-learning activity at the Institution is supplemented with modern Information and Communication Technology (ICT) tools. PowerPoint presentations are used regularly in the classes. Classes were conducted online, through Google Meet, Zoom and Microsoft Teams during the COVID-19 pandemic. Subject materials and assignments are posted on Google Classrooms. Semester Examinations, both theory and practical, were conducted online during pandemic. The Department of Chemistry has an Learning Management System, called Canvas Instructure. Through this LMS, online teaching, monitoring, discussion, sharing of study materials, entry of marks and conduct of exams are done. The College houses an Audio-Visual Hall, equipped with a television set, an LCD Projector and a Motorized Screen. The Department of English offers courses titled Computer Assisted Language and Learning: Listening and Speaking and Computer-Assisted Language and Learning: Reading and Writing. They are also offered to the students of other majors as Non Major Electives (NME). A Language Laboratory equipped with 71 systems with Local Area Network (LAN) and a Smart Board is being used for the course. There are 57 LCD Projectors and 5 Smart classrooms. All the Departments have Wi-Fi connections. Totally there are 32 Wi-Fi connections with a speed of 100 mbps.

File Description	Documents
Provide link for webpage describing ICT enabled tools including online resources for effective teaching and learning process	https://sadakath.ac.in/iqac_files/aqar2122/criterion_ii/2.3.2_ICT.pdf
Upload any additional information	[View File](#)

2.3.3 - Ratio of students to mentor for academic and other related issues

2.3.3.1 - Number of mentors

176

File Description	Documents
Upload year-wise number of students enrolled and full-time teachers on roll	View File
Circulars with regard to assigning mentors to mentees	View File

2.3.4 - Preparation and adherence to Academic Calendar and Teaching Plans by the institution

The Calendar Committee organizes a meeting to design the academic calendar every year. The Academic Calendar covers all the necessary information related to the activities of the Institution. A handbook will be given to the staff and students to prepare teaching/academic plans. The calendar committee monitors and reviews activities. The College examination cell follows the dates according to the academic calendar for submitting question papers for CIA tests and evaluating and entering CIA marks. At the beginning of each semester, the faculty members prepare lesson plans according to the dates in the academic calendar. Lesson plans would be reviewed by the HoDs and are audited internally by IQAC and externally by ISO. Suggestions, recommendations and remedial measures are put forth at the exit meeting for bettering performance. If events are not foreseen, the calendar committee reschedules the dates. At the end of every academic year, calendar committee scrutinizes the calendar by mentioning the plans, goals and outcomes achieved. The institution adheres strictly to the academic calendar. If classes cancelled, the students will be sent to auditorium or library. A report on class arrangements/cancellation is sent by the Attendance department to the Principal and the Secretary every Tuesday.

File Description	Documents
Upload the Academic Calendar and Teaching Plans during the year	View File

2.4 - Teacher Profile and Quality

2.4.1 - Number of full-time teachers against sanctioned posts during the year

176

File Description	Documents
Year-wise full-time teachers and sanctioned posts for the year	View File
List of the faculty members authenticated by the Head of HEI	View File
Any additional information	View File

2.4.2 - Number of full-time teachers with PhD/ D.M. / M.Ch. / D.N.B Super-Specialty / DSc / DLitt during the year

116

File Description	Documents
List of number of full-time teachers with PhD./ D.M. / M.Ch. / D.N.B Super-Specialty / D.Sc. / D.Litt. and number of full-time teachers for 5 years	View File
Any additional information	View File

2.4.3 - Total teaching experience of full-time teachers in the same institution: (Full-time teachers' total teaching experience in the current institution)

1295

File Description	Documents
List of teachers including their PAN, designation, Department and details of their experience	View File
Any additional information	View File

2.5 - Evaluation Process and Reforms

2.5.1 - Number of days from the date of last semester-end/ year- end examination till the declaration of results during the year

21.5

File Description	Documents
List of Programmes and the date of last semester-end / year-end examinations and the date of declaration of result	View File
Any additional information	View File

2.5.2 - Number of students' complaints/grievances against evaluation against the total number who appeared in the examinations during the year

231

File Description	Documents
Upload the number of complaints and total number of students who appeared for exams during the year	View File
Upload any additional information	View File

2.5.3 - IT integration and reforms in the examination procedures and processes including Continuous Internal Assessment (CIA) have brought in considerable improvement in the Examination Management System (EMS) of the Institution

Examination reforms are introduced based on the recommendations made by UGC. The question paper patterns for all UG and PG Programmes are common which are set by the subject experts. Question setting, scrutiny and evaluation are done by external examiners. The Heads of Departments serve as chair persons. Question banks for PG and M.Phil Programmes prepared by internal question setters using Bloom's taxonomy and for UG programs has also initiated since 2021. Automation of the examination department is done with the aid of information technology. The college facilitated online payment and generation/issue of hall tickets. Online registration, timetable for final exams, viewing and updating marks, attendance portal are available on the college website. A software is in place for login of staff and students. Online Examination Portal assists CoE in preparing schedules, allot and download question papers, uploading answer scripts and online evaluation by internal and external examiners. Examinations, practical examinations, project / field work Viva-voce and add-on courses were conducted and results were published online in centralized format.

Certificates are issued for Add-on courses. Special examinations are conducted for the students participated in NCC and Sports. Security features in the mark statements have been increased from 7 to 13.

File Description	Documents
Upload any additional information	[View File](#)
Paste link for additional Information	https://sadakath.ac.in/iqac_files/aqar2122/criterion_ii/2.5.3_Examination_policy.pdf

2.6 - Student Performance and Learning Outcomes

2.6.1 - Programme Outcomes and Course Outcomes for all Programmes offered by the institution are stated and displayed on the website and communicated to teachers and students

The POs, PSOs and COs are framed to make students aware of learning objectives and outcomes intended in the Curriculum. Completing B.A. History, students understand Local, Regional, National and International history Archeology, Epigraphy, Historiography, Museology, Archives Keeping and Tourism. Graduating B.A. Economics, the students will be able to understand the basic concepts of Economics, banking, budget, finance, the global economy and causes and consequences of unemployment, inflation and economic growth to uplift the Country's Economic Status. The Languages taught under Part I and Part II are Tamil/Arabic and English respectively. The COs are framed to help learners to overcome barriers. The courses are offered to appear for competitive examinations including NET and SET. The syllabi are designed in an advanced level to supportthem in their academic pursuits. Through the course, Eco Literature, the students understand individuals, society, technology and environment. Through the courses offered by Department of Commerce and Business Administration, the students could become business people, entrepreneurs and acquire managerial skills. The syllabi are designed to meet the growing needs of the students. Students are engaged in participative and experiential learning in classrooms, internships, industrial visits and educational tours and by attending quiz and oratorical competitions.

File Description	Documents
Upload COs for all courses (exemplars from the Glossary)	View File
Upload any additional information	View File
Link for additional Information	https://sadakath.ac.in/iqac_files/aqar2122/criterion_ii/2.6.1_POs_COs.pdf

2.6.2 - Attainment of Programme Outcomes and Course Outcomes as evaluated by the institution

Autonomous Status was conferred upon the College in 2007. Boards of Studies attempt to frame innovative syllabi. CBCS adopted in 2008 provides an opportunity to offer Elective and Skill-based courses. In 2018-2021, syllabi was designed to incorporate educational objectives and course outcomes according to LOCF and OBE under CBCS. The Methods of attaining the POs, PSOs and COs include the following: The question papers and question banks for Internal Assessment and Semester examinations are framed by applying Bloom's Taxonomy Students' progress in performance in the subsequent semesters is assessed and accounted for; The purchase of the OBE Software to measure the attainment of COs by validating the knowledge and the skills; Relationship matrix to measure the attainment of Cos and SPOs. The attainment of COs is categorized as Low (matches-less than 25), Medium (matches between 25 and 33) and High (matches-more than 33). PSOs and POs are validated by subject experts. Adopting Direct method is proposed. Feedback is obtained from students, employers, alumni and parents for evaluation under Indirect method. UG and PG students have completed three semesters under OBE so the evaluation of COs, POs and PSOs will be done after completion.

File Description	Documents
Upload any additional information	View File
Paste link for additional Information	https://sadakath.ac.in/iqac_files/aqar2122/criterion_ii/2.6.2_CourseOutcomes.pdf

2.6.3 - Pass Percentage of students

2.6.3.1 - Total number of final year students who passed in the examinations conducted by Institution

1175

File Description	Documents
Upload list of Programmes and number of students appear for and passed in the final year examinations	View File
Upload any additional information	View File
Paste link for the annual report	https://sadakath.ac.in/iqac_files/aqar2122/criterion_ii/2.6.3_2020_2021_Annual ReportCOE.pdf

2.7 - Student Satisfaction Survey

2.7.1 - Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design its own questionnaire). Results and details need to be provided as a weblink

https://sadakath.ac.in/pdf/SSS_2021.pdf

RESEARCH, INNOVATIONS AND EXTENSION

3.1 - Promotion of Research and Facilities

3.1.1 - The institution's research facilities are frequently updated and there is a well-defined policy for promotion of research which is uploaded on the institutional website and implemented

A newly-built Research Wing caters to the Research needs of the Institution. The College has a policy for Promotion of Research. The Research Promotion Committee comprises the Principal, the Vice- Principal, the Controller of Examinations, the Deans of Arts & Sciences, the IQAC Coordinator, the Dean of Research andDevelopment, the NIRF Coordinator and the Bursar. There nine Research Centres belong to the Science (6) Arts (2) and Commerce Departments (1). Fifty-three Research Supervisors are guiding 148 Full-Time and Part-Time Research Scholars. The Research Scholars are encouraged to avail of funding from Government and Non-Governmental agencies to support their Research. Research

scholars received fund (Rs.1,20,000/-) from Department of Higher Education. A Junior Research Fellow recognized by UGC was upgraded to SRF in 2021. Research Centres have well-equipped Laboratories with Computers Internet facility, a DC Hall, Books on recent Theories/Principles/Concepts etc. Faculty members of the college are encouraged to carryout research. Managing Committee provided Seed Money to Minor research projects and Incentives for publishing research articles in SCOPUS. The Center for Research has conducted 5 Workshops / Seminars to know the emerging areas of Research the nuances of Research Writing and to inculcate Research Culture among the Scholars.

File Description	Documents
Upload the Minutes of the Governing Council/ Syndicate/Board of Management related to research promotion policy adoption	View File
Provide URL of policy document on promotion of research uploaded on the website	https://sadakath.ac.in/iqac_files/aqar2122/criterion_iii/3.1.1_ResearchPolicy.pdf
Any additional information	View File

3.1.2 - The institution provides seed money to its teachers for research

3.1.2.1 - Seed money provided by the institution to its teachers for research during the year (INR in lakhs)

NIL

File Description	Documents
Minutes of the relevant bodies of the institution regarding seed money	View File
Budget and expenditure statements signed by the Finance Officer indicating seed money provided and utilized	View File
List of teachers receiving grant and details of grant received	View File
Any additional information	View File

3.1.3 - Number of teachers who were awarded national / international fellowship(s) for advanced studies/research during the year

7

File Description	Documents
e-copies of the award letters of the teachers	View File
List of teachers and details of their international fellowship(s)	View File
Any additional information	View File

3.2 - Resource Mobilization for Research

3.2.1 - Grants received from Government and Non-Governmental agencies for research projects, endowments, Chairs during the year (INR in Lakhs)

7.575

File Description	Documents
e-copies of the grant award letters for research projects sponsored by non-governmental agencies/organizations	View File
List of projects and grant details	View File
Any additional information	View File

3.2.2 - Number of teachers having research projects during the year

17

File Description	Documents
Upload any additional information	View File
Paste link for additional Information	https://sadakath.ac.in/research.php
List of research projects during the year	View File

3.2.3 - Number of teachers recognised as research guides

54

File Description	Documents
Upload copies of the letter of the university recognizing teachers as research guides	View File
Institutional data in Prescribed format	View File

3.2.4 - Number of departments having research projects funded by Government and Non-Government agencies during the year

6

File Description	Documents
Supporting document from Funding Agencies	View File
Paste link to funding agencies' website	https://sadakath.ac.in/funding_agencies.php
Any additional information	View File

3.3 - Innovation Ecosystem

3.3.1 - Institution has created an ecosystem for innovations and creation and transfer of knowledge supported by dedicated centres for research, entrepreneurship, community orientation, incubation, etc.

The Institution's Innovation Council has been recognized by the Ministry of Education, Government of India. Our College's

participation in the Atal Ranking of Institutions on InnovationAchievements (ARIIA 2020-2021) stands as a testimony towards the support we extend for Innovation and Research. The College has a dedicated Centre for Research which consists of nine Research Departments. A Mahatma Gandhi National Council of Rural Education - Rural Entrepreneurship Development-ACTION PLAN and BUSINESS PLAN WORKSHOP was conducted on 20.10.2020 by the College Rural Entrepreneurship Development Cell. As part of the IQAC Quality initiatives, an Interface was organized on 06.01.2021 towards the conduct of Green and Energy Audit. A Proposal was submitted on 13.01.2021 and the Managing Committee approved the proposal and an amount of Rs. 50,000/- was released. The Department of Microbiology, on 22.01.2021, organized a National Entrepreneur Webinar on "Energy Recovery from Waste through Anaerobic Digestion". The Institution Innovation Council of our College in collaboration with the Department of Nutrition & Dietetics organized a Guest Lecture on "Mentoring Session with Successful Start-Up Founder (Entrepreneur)"on 12.03.2021.

File Description	Documents
Upload any additional information	[View File](#)
Paste link for additional information	https://sadakath.ac.in/iic_edc.php

3.3.2 - Number of workshops/seminars conducted on Research Methodology, Intellectual Property Rights (IPR), Entrepreneurship and Skill Development during the year

56

File Description	Documents
Report of the events	[View File](#)
List of workshops/seminars conducted during the year	[View File](#)
Any additional information	[View File](#)

3.4 - Research Publications and Awards

3.4.1 - The Institution ensures implementation of its Code of Ethics for Research uploaded in the website through	A. All of the above

the following: Research Advisory Committee Ethics Committee Inclusion of Research Ethics in the research methodology course work Plagiarism check through authenticated software

File Description	Documents
Code of Ethics for Research, Research Advisory Committee and Ethics Committee constitution and list of members of these committees, software used for plagiarism check	View File
Any additional information	View File

3.4.2 - Number of PhD candidates registered per teacher (as per the data given with regard to recognized PhD guides/ supervisors provided in Metric No. 3.2.3) during the year

3.4.2.1 - Number of PhD students registered during the year

18

File Description	Documents
URL to the research page on HEI website	https://sadakath.ac.in/research.php
List of PhD scholars and details like name of the guide, title of thesis, and year of registration	View File
Any additional information	View File

3.4.3 - Number of research papers per teacher in CARE Journals notified on UGC website during the year

96

File Description	Documents
List of research papers by title, author, department, and year of publication	View File
Any additional information	View File

3.4.4 - Number of books and chapters in edited volumes / books published per teacher during the year

23

File Description	Documents
Upload any additional information	[View File](#)
Paste link for additional information	https://sadakath.ac.in/iqac_files/aqar2122/criterion_iii/3.4.4_Books_Chapters_Supporting.pdf

3.4.5 - Bibliometrics of the publications during the year based on average Citation Index in Scopus/ Web of Science/PubMed

3.4.5.1 - Total number of Citations in Scopus during the year

73

File Description	Documents
Any additional information	[View File](#)
Bibliometrics of the publications during the year	[View File](#)

3.4.6 - Bibliometrics of the publications during the year based on Scopus/ Web of Science – h-Index of the University

3.4.6.1 - h-index of Scopus during the year

10

File Description	Documents
Bibiliometrics of publications based on Scopus/ Web of Science - h-index of the Institution	[View File](#)
Any additional information	[View File](#)

3.5 - Consultancy

3.5.1 - Revenue generated from consultancy and corporate training during the year (INR in lakhs)

1.02976

File Description	Documents
Audited statements of accounts indicating the revenue generated through consultancy and corporate training	View File
List of consultants and revenue generated by them	View File
Any additional information	View File

3.5.2 - Total amount spent on developing facilities, training teachers and clerical/project staff for undertaking consultancy during the year

Rs.53297

File Description	Documents
Audited statements of accounts indicating the expenditure incurred on developing facilities and training teachers and staff for undertaking consultancy	View File
List of training programmes, teachers and staff trained for undertaking consultancy	View File
List of facilities and staff available for undertaking consultancy	View File
Any additional information	View File

3.6 - Extension Activities

3.6.1 - Extension activities carried out in the neighbourhood sensitising students to social issues for their holistic development, and the impact thereof during the year

The college focuses on the holistic development of the students through various measures. Textbook knowledge creates sensible citizens and inculcating social awareness and responsibility is the next. Sadakath Outreach Programme is offered under Part-V as an extension activity. Five villages are adopted to uplift peoples lives. Every academic year, orientation programmes are conducted to sensitize students to be involved in SOP activities. Regular surveys are taken on education, employment and livelihood of the villagers.

Medical camps and blood donation camps are organized Nilavembu decoction is distributed.Under Swachh Bharath, villages'mosques and temples are cleaned. Saplings are planted in the villages. Regular guidance and counseling, personality development and awareness programmes are conducted for the villagers. Food preservation training is provided. The College was sanctioned Rs.50,000/- towards adopting five villages under the Unnat Bharat Abhiyan Scheme of the MHRD. Swachh Bharath Rally, Diet and Psychological Counselling, Gramasabha Meeting, Signature Campaign etc. were conducted. In collaboration with Field Publicity Society, SOP has conducted awareness programmes on various schemes introduced by the Government of India. In collaboration with Avvaiyar Anbin Karangal Organization, our college has distributed relief materials. NSS units organized college bazaar jointly by SHS groups and special camps during COVID-19.

File Description	Documents
Upload any additional information	[View File](#)
Paste link for additional information	https://sadakath.ac.in/iqac_files/aqar2122/criterion_iii/3.6.1.pdf

3.6.2 - Number of awards and recognition received by the Institution, its teachers and students for extension activities from Government / Government-recognised bodies during the year

84

File Description	Documents
Number of awards for extension activities in during the year	[View File](#)
e-copy of the award letters	[View File](#)
Any additional information	[View File](#)

3.6.3 - Number of extension and outreach programmes conducted by the institution through NSS/NCC/Red Cross/YRC, etc. during the year (including Government-initiated programmes such as Swachh Bharat, AIDS Awareness, and Gender Sensitization and those organised in collaboration with industry, community and NGOs)

32

File Description	Documents
Reports of the events organized	View File
Any additional information	View File

3.6.4 - Number of students participating in extension activities listed in 3.6.3 during the year

2584

File Description	Documents
Reports of the events	View File
Any additional information	View File

3.7 - Collaboration

3.7.1 - Number of collaborative activities during the year for research/ faculty exchange/ student exchange/ internship/ on-the-job training/ project work

805

File Description	Documents
Copies of documents highlighting collaboration	View File
Any additional information	View File

3.7.2 - Number of functional MoUs with institutions of national and/or international importance, other universities, industries, corporate houses, etc. during the year (only functional MoUs with ongoing activities to be considered)

5

File Description	Documents
e-copies of the MoUs with institution/ industry/ corporate house	View File
Details of functional MoUs with institutions of national, international importance, other institutions etc. during the year	View File
Any additional information	View File

INFRASTRUCTURE AND LEARNING RESOURCES

4.1 - Physical Facilities

4.1.1 - The Institution has adequate infrastructure and physical facilities for teaching-learning, viz., classrooms, laboratories, computing equipments, etc.

Sadakathullah Appa College (Autonomous) is spread across an area of 40.56 acres. The Management creates adequate infrastructure to facilitate propitious teaching-learning activity. The classrooms are spacious, ventilated and well-furnished. There are 05 Smart Classrooms and every Department is equipped with an LCD Projector, printers and computers with Wi-Fi facilities. The Department of English is equipped with an exclusive Language Laboratory to offer CALL Courses to Major and Non-Major Students. The Audio-Visual Hall comprises an LCD projector, a motorized screen, a television, speakers and 70 Oxford Advanced Learner's Dictionaries. The Computer Science Laboratories are furnished with 338 computers. Printers, laptops, LCD Projectors and Smart Boards are available in Computer Laboratories. The spacious college library has reading rooms and the facilities include an e-library with access to N-LIST, a photocopy centre, a stack room, Internet, e-Gate, OPAC and INFLIBNET. A Text Reader (A Bisee), an Optical Binocular and a Text Magnifier are available for visually-challenged students and faculty. Apart from these, every Department maintains a mini library for immediate reference to sources. The PG Department of Computer Science has an e-library to access to e-books, catalogues and the like.

File Description	Documents
Upload any additional information	[View File](#)
Paste link for additional information	https://sadakath.ac.in/aqar2122_criterion4.php

4.1.2 - The institution has adequate facilities for cultural activities, yoga, sports and games (indoor and outdoor) including gymnasium, yoga centre, auditorium etc.)

The College offers sufficient physical facilities to support the sports personnels. Ample sports equipment are available in order to promote sports activities and obtain achievements. The Sports Ground encompasses Cricket Field (222614 Sq. Feet), Football Field and 400mts Standard

Athletic Track and Field with eight lanes. The Hockey Field (541027Sq. Feet), Standard size Two Morrum Tennis Courts, Volleyball Open Court (2326Sq. Ft),Basket Ball Court (9419Sq.Ft), kho-kho (7125Sq.Ft) are the excellent sports facilities created at the Institution. The Indoor Stadium has multiple facilities such as Badminton, Ball Badminton, Table Tennis and Volleyball, Handball, Kabbadi and Basketball Courts, Carrom, Chess. The features of multisport Indoor stadium inspire the students to take part in various events and win laurels. Apart from the Indoor and Outdoor games, trainings in sports activities such as High Jump, Swimming, Weight lifting and Cross Country Race are also given. A Multi Gym is maintained to propagate the importance of physical fitness among students and faculty. The Department of Physical Education encourages the students to participate in all the sports events. Boys and Girls of the Physical Education Department take part in all the sports events conducted by various Colleges and Universities.

File Description	Documents
Geotagged pictures	[View File](#)
Upload any additional information	[View File](#)
Paste link for additional information	https://sadakath.ac.in/aqar2122_criterion4.php

4.1.3 - Number of classrooms and seminar halls with ICT-enabled facilities

54

File Description	Documents
Upload any additional information	[View File](#)
Upload Number of classrooms and seminar halls with ICT enabled facilities (Data Template)	[View File](#)

4.1.4 - Expenditure for infrastructure augmentation, excluding salary, during the year (INR in Lakhs)

265.69

File Description	Documents
Upload audited utilization statements	View File
Details of Expenditure, excluding salary, during the years	View File
Any additional information	View File

4.2 - Library as a Learning Resource

4.2.1 - Library is automated using Integrated Library Management System (ILMS)

Library The Library, with AUTOLIB software version MS- SQL 6.0, houses 47,929 books in print, 51 magazines, both in Tamil and English. Eight newspapers are available. There are 6,340 books in the UGC Book Bank and as Textbooks. The Library is open from 8.00 a.m. to 6.30 p.m. on weekdays and 10.00 a.m to 4.00 p.m on weekends. Rupees 14,03,000/- is spent on library resources. The Library Circulation Counter, an automated one, scans Barcode for issue/return of books. A Forum for Services Examinations (CSAT) is available. It subscribes to 66 reputed Journals. The College runs a Multidisciplinary journal with title Sadakath: A Research Bulletin. Library accommodates 3,172 projects, theses/dissertations, 30 Braille books, 566 audio/visual resources, and 1,125 Back Volumes. The database of the library is INFLIBNET-NLIST and DELNET. It is a privilege to access to 31, 35, 000 e-Books through N-LIST. The Library has organized programmes at state and national levels. "The Bachelor of Library and Information Science (B.Lib.I.Sc) course was introduced in 2018-2019. A new block with 12,000 square feet worth Rs. 2,00,00,000 has been inaugurated by Dr. K. Ponmudi, Honourable Minister for Higher Education, the Government of Tamil Nadu.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	https://sadakath.ac.in/iqac_files/aqar2122/criterion_iv/4.2.1_ILMS.pdf

4.2.2 - Institution has access to the following: e-journals e-ShodhSindhu	A. Any 4 or more of the above

Shodhganga Membership e-books
Databases Remote access to e-resources

File Description	Documents
Details of subscriptions like e-journals, e-books, e-ShodhSindhu, Shodhganga membership	View File
Upload any additional information	View File

4.2.3 - Expenditure on purchase of books/ e-books and subscription to journals/e-journals during the year (INR in lakhs)

608182

File Description	Documents
Audited statements of accounts	View File
Any additional information	View File
Details of annual expenditure for purchase of books/e-books and journals/e- journals during the year (Data Template)	View File

4.2.4 - Usage of library by teachers and students (footfalls and login data for online access)

4.2.4.1 - Number of teachers and students using the library per day during the year

181

File Description	Documents
Upload details of library usage by teachers and students	View File
Any additional information	View File

4.3 - IT Infrastructure

4.3.1 - Institution has an IT policy covering Wi-Fi, cyber security, etc. and has allocated budget for updating its IT facilities

The IT infrastructure of the Institution is regularly

updated. The Institution has 5 Computer labs and 432 Computers. There is 1 browsing centre and 32 high-speed internet FTTH connections with Wi-Fi facility. The College has 100 licensed Office Windows 10 software, 1 CLARITYS Net Software at the Language Lab and 42 K7 Antivirus Software. There is separate software namely Easy 5.0 for Students' Admission, Fees payment, and Examination purposes. There are 57 LCD Projectors and 5 Smart Boards. The Library is fully automated with AUTOLIB-ILMS Software and also facilitates OPAC remote access to users. A Special Gateway on the Institution's Website enables the online entry of CIA marks. 5 High-end Printers, 2 Xerox Machines, 1 Dot-matrix Printer, 1 Toner Cartridge, 105 Acer VT Core i5, 6 Acer Veriton, 1 Dell Vostro system and 1 Dell Power Edge Server were purchased. 1 Panasonic 49" LED TV, 2 Seagate HDDs, 1 DDR3 2GB RAM, 1 HP Core i5 Laptop, 2 LED Monitors, 6 32 GB pendrives, 1 Zebronics Motherboard, 123 Batteries and 4UPS were also purchased.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	https://sadakath.ac.in/iqac_files/aqar2122/criterion_iv/4.3.1_Additional_Information.pdf

4.3.2 - Student - Computer ratio

Number of Students	Number of Computers
3542	344

File Description	Documents
Upload any additional information	View File

4.3.3 - Bandwidth of internet connection in the Institution and the number of students on campus	A. ?50 Mbps

File Description	Documents
Details of bandwidth available in the Institution	View File
Upload any additional information	View File

4.3.4 - Institution has facilities for e-content development: Facilities available for e-content development Media Centre Audio-Visual Centre Lecture Capturing System (LCS) Mixing equipments and software for editing	A. All four of the above

File Description	Documents
Upload any additional information	View File
Paste link for additional information	https://sadakath.ac.in/aqar2122_criterion4.php
List of facilities for e-content development (Data Template)	View File

4.4 - Maintenance of Campus Infrastructure

4.4.1 - Expenditure incurred on maintenance of physical and academic support facilities, excluding salary component, during the year (INR in lakhs)

235.87

File Description	Documents
Audited statements of accounts	View File
Upload any additional information	View File

4.4.2 - There are established systems and procedures for maintaining and utilizing physical, academic and support facilities – classrooms, laboratory, library, sports complex, computers, etc.

The classrooms are enabled with ICT tools such as LCD Projectors and Smart boards. The classrooms are also used for conducting competitive examinations, Add-on and Certificate Courses and Typewriting classes. The College has numerous

Laboratories encouraging research activities among the students. The Science laboratories are equipped with upgraded facilities andinstrument. The Language Laboratory is equipped with Clarity S Net software. The College is facilitated with seven Computer Laboratories. The Water and Soil Analysis Laboratory is equipped with good facilities. Nutrition and Dietetics Laboratory was established at a cost of Rs. 15,00,000/-. The college has a State-of-Art Library. It has Internet-cum Photocopy centre and a Stack Room. Watering / curation / rolling of the sports fields and pitches are done on a regular basis. The expenditures for the maintenance of Sports Facilities are met with the Annual Allocation from the Sports Budget. The Medicinal Garden was set up in the year 2014 covering 720sq. ft. Two Hostels accommodate about 500 Girl students and one Hostel for Boys accommodates about 250 students. The Hostels have Libraries and Photocopy Centres.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	https://sadakath.ac.in/iqac_files/aqar2122/criterion_iv/4.4.2.pdf

STUDENT SUPPORT AND PROGRESSION

5.1 - Student Support

5.1.1 - Number of students benefitted by scholarships and freeships provided by the Government during the year

1839

File Description	Documents
Upload self-attested letters with the list of students receiving scholarships	View File
Upload any additional information	View File

5.1.2 - Number of students benefitted by scholarships and freeships provided by the institution and non-government agencies during the year

258

File Description	Documents
Upload any additional information	View File
Institutional data in prescribed format	View File

5.1.3 - The following Capacity Development and Skill Enhancement activities are organised for improving students' capabilities Soft Skills Language and Communication Skills Life Skills (Yoga, Physical fitness, Health and Hygiene) Awareness of Trends in Technology

A. All of the above

File Description	Documents
Link to Institutional website	https://sadakath.ac.in/aqar2122_criterion5_skill.php
Details of capability development and schemes	View File
Any additional information	View File

5.1.4 - Number of students benefitted from guidance/coaching for competitive examinations and career counselling offered by the institution during the year

362

File Description	Documents
Any additional information	View File
Number of students benefited by guidance for competitive examinations and career counseling during the year (Data Template)	View File

5.1.5 - The institution adopts the following mechanism for redressal of students' grievances, including sexual harassment and ragging: Implementation of guidelines of statutory/regulatory bodies Creating awareness and implementation of policies with zero tolerance Mechanism

A. All of the above

for submission of online/offline students' grievances Timely redressal of grievances through appropriate committees

File Description	Documents
Minutes of the meetings of students' grievance redressal committee, prevention of sexual harassment committee and Anti-ragging committee	[View File](#)
Details of student grievances including sexual harassment and ragging cases	[View File](#)
Upload any additional information	[View File](#)

5.2 - Student Progression

5.2.1 - Number of outgoing students who got placement during the year

30

File Description	Documents
Self-attested list of students placed	[View File](#)
Upload any additional information	[View File](#)

5.2.2 - Number of outgoing students progressing to higher education

125

File Description	Documents
Upload supporting data for students/alumni	[View File](#)
Details of students who went for higher education	[View File](#)
Any additional information	[View File](#)

5.2.3 - Number of students qualifying in state/ national/ international level examinations during the year

5.2.3.1 - Number of students who qualified in state/ national/ international examinations (e.g.: IIT-JAM/NET/SET/JRF/ GATE /GMAT /CAT GRE/

TOEFL/Civil Services/State government examinations) during the year

2

File Description	Documents
Upload supporting data for students/alumni	View File
Any additional information	View File

5.3 - Student Participation and Activities

5.3.1 - Number of awards/medals for outstanding performance in sports and/or cultural activities at inter-university / state /national / international events (award for a team event should be counted as one) during the year

76

File Description	Documents
e-copies of award letters and certificates	View File
Any additional information	View File

5.3.2 - Presence of an active Student Council and representation of students in academic and administrative bodies/committees of the institution

The Students' Council, was introduced to inculcate leadership qualities among the students. The Elections were conducted every year. A reservation of 50% was given to female students. Vice Chairman and Secretary Posts are reserved for them. Students elect the Class Representatives through e-Voting. Students elect their representatives in a democratic way. The Students' Council comprises Chairman, Vice-Chairman, Secretary, Joint Secretary and Class Representatives. The Students' Council collected relief fund and materials for the flood victims in Chennai and Cuddalore. Through the Disaster Management Committee, the members contributed for the flood relief fund. The Students' Council collected relief funds when Kerala was devastated by floods and to help the victims of Cyclone Gaja. The Students' Council has three social welfare schemes called SSHS, SHIFA and Manitham. Under SSHS, students contributed funds worth Rs.68,000. SHIFA provides medical aids. The Students' Council has collected money worth Rs.56,095. Manitham helps the homeless Rs. 96,300 was disposed under the scheme. Earn While You Learn Scheme was launched. Two Office-bearers ofthe Council and a PG Representative represent at the CDC, the Academic Council and

the IQAC Steering Committee. Blood donation camps by the Blood Donors' Club are organized. A Self development Centre called AGAM, organizes lectures.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	https://sadakath.ac.in/aqar2122_criterion5_studcouncil.php

5.3.3 - Number of sports and cultural events / competitions organised by the institution

59

File Description	Documents
Report of the event	View File
List of sports and cultural events / competitions organised per year	View File
Upload any additional information	View File

5.4 - Alumni Engagement

5.4.1 - The Alumni Association and its Chapters (registered and functional) contribute significantly to the development of the institution through financial and other support services

The Alumni Association conducts an Annual Get-Together every year. The Annual Alumni Get-Together paves way to elicit pertinent feedback and suggestions regarding the development of the institution. The Alumni participated in the interaction with the NAAC Peer Team members on 04/11/2015 which was instrumental in getting 'A' Grade with CGPA of 3.40. The Alumni took part in Boards of Studies along with the other university nominees and academic experts to update the syllabi. The Alumni actively assisted the faculty members to contribute to the framing of new syllabi. The Alumni contributed to construct a Sports Pavilion to give a spectacular glimpse of all sports events. The Alumni Association sponsored for the Annual Ifthar Get-Together events. The Alumni Association donated a huge amount to the college for the construction of Indoor Auditorium. They donatedRs.1,00,000/- for the establishment of the Tamil Chair

at the Harvard University and the cheque was handed over to the Honourable Chief Minister of Tamil Nadu. The Alumni Association donated Rs. 10,00,000/for constructing a Ceremonial Arch at the entrance of the college.

File Description	Documents
Upload any additional information	View File
Paste link for additional Information	https://sadakath.ac.in/aqar2122_criterion5_alumniengagement.php

5.4.2 - Alumni's financial contribution during the year

A. ? 15 Lakhs

File Description	Documents
Upload any additional information	View File

GOVERNANCE, LEADERSHIP AND MANAGEMENT

6.1 - Institutional Vision and Leadership

6.1.1 - The governance of the institution is reflective of an effective leadership in tune with the vision and mission of the Institution

Sadakathullah Appa College, founded by the Muslim Minority Community, is named after the Arabic Scholar, Sadakathullah Appa in 1971.The Vision of the College is to provide quality higher education to all sections of the society. The Mission of the College is to offer Undergraduate and Postgraduate courses in Humanities, Arts and Sciences, to undertake, initiate and promote research both pure and applied at M.Phil\Ph.D levels and to offer extension services. After the Third Cycle of NAAC Accreditation, the College has introduced 16 new programmes. There are 9 Research Centres with 53 Research Guides. 148 scholars have registered for Doctoral Research. Out of the 172 faculty members,89 faculty members have obtained Ph.D degrees. Under Sadakath Outreach Programme, 5 villages have been adopted. Sadakathullah Appa College is committed to produce law-abiding and productive citizens befitting this nation. The College is run by the Sadakathullah Appa Educational Society. The Managing Committee comprises President, Secretary, Treasurer, Members and 54 Patrons. The Vision and Mission of the Institution are realized through the 57 Committees, Boards and Cells formed.

TheAlumni Association contributes Rs.15 lakh for the construction of the Golden Jubilee Arch.

File Description	Documents
Upload any additional information	[View File](#)
Paste link for additional Information	https://sadakath.ac.in/iqac_files/aqar2122/criterion_vi/6.1.1_Governance.pdf

6.1.2 - Effective leadership is reflected in various institutional practices such as decentralization and participative management

Sadakathullah Appa College, an Autonomous Institution, abounds with activities. The organogram of the Management helps the Institution function smoothly. The Academic Calendar is prepared by an exclusive team of faculty. The 57 Committees make sure that every department functions without the hurdle of red tapism. The 57 committees that function at the behest of the Principal make sure that the needs of the Institution across the board are fulfilled. There are 6 Deans at the college to look into various academic activities on the campus. The IQAC Steering Committee is one of the academic advisory bodies. The Examination Committee serves the Institution untiringly. The office of the Controller of Examinations conducts internal, external and practical examinations every semester. It conducts speed tests for the final year students with arrears. The Governing Board meets twice a year to discuss and approve the resolutions of the CDC, BOS and Academic Council. The Managing Committee graces the Annual Alumni Get-Together and Parent Teachers Association meetings with their presence. The Managing Committee contributes generously for the welfare of the Institution through the 105 Endowments. Endowment Scholarships are distributed to meritorious students every year.

File Description	Documents
Upload strategic plan and deployment documents on the website	View File
Upload any additional information	View File
Paste link for additional Information	https://sadakath.ac.in/iqac_files/aqar2122/criterion_vi/6.1.2_Additional_Information_2021_22.pdf

6.2 - Strategy Development and Deployment

6.2.1 - The institutional Strategic/ Perspective plan has been clearly articulated and implemented

A variety of quality assurance processes are institutionalized strategically to enhance the teacher quality, curriculum delivery and research. The academic calendar is uploaded on our college website. FDPs are conducted by the IQAC. The Students' Induction Programme helps the freshers. Students' Council functions under the guidance of Principal, Vice-Principal, Administrative Heads and HoDs. Office-bearers and representatives of Students' Council are elected through e voting. Board of Studies meetings are conducted for revamping the syllabi. Academic council approves the curriculum designed by BoS. The Governing Board meets twice a year and gives final approval for academic activities. Career-Oriented Courses are provided to the students. CBCS facilitates Skill-Enhancement courses. Admission process is done online. Library is fully automated with AutoLib Software and N-List. Academic Audit is done every year. Planning and Evaluation Committee plans and executes academic activities. Digital Learning Centre helps students to take up MOOC courses. Mentor-Mentee Scheme offers guidance to the mentees. The automation of the examination system simplifies hall allotment, seating, downloading hall tickets and publishing results online. Earn while you learn, Students' Self-Help, Students' Help in First Aid schemes support students' initiatives. 'Manitham' helps homeless people. The Centres for Research inculcate the urge for research among faculty and research scholars.

File Description	Documents
Strategic Plan and deployment documents on the website	[View File]()
Paste link for additional information	https://sadakath.ac.in/iqac_files/aqar2122/criterion_vi/6.2.1_strategic_plan_deployment.pdf
Upload any additional information	[View File]()

6.2.2 - The functioning of the various institutional bodies is effective and efficient as visible from the policies, administrative set-up, appointment and service rules, procedures, etc.

The College has a well-defined organizational structure for governance. It is run by the Sadakathullah Appa Educational Society. The Managing Committee contributes to the development of the institution. The Governing Board monitors and ensures the functioning of the institution. The draft proposals are presented in the Governing Board for discussion and approval. Boards of Studies frame the CBCS syllabi focusing on COs and Graduate Attributes. It reviews and updates the syllabi every three years. The Academic Council meets twice a year and provides examination pattern and final approval of syllabi based on the recommendations by the BoS. Principal is the managerial and academic head of the institution assisted by Vice-Principal and other administrative heads. Vice-Principal looks after academic matters of Unaided Programmes. The Deans of Arts and Sciences design the course structure and coordinate meetings of BoS and CDC. The office of CoE designs the evaluation system, conducts CIA tests, Semester Examinations and publishes results. The Heads of the Departments support to execute academic activities and departmental activities. IQAC focuses on overall quality enhancement and innovative practices in the institution. The Finance Committee formulates the annual budget for allocating funds. SOPs are formulated for various academic and administrative activities.

File Description	Documents
Paste link to Organogram on the institution webpage	https://sadakath.ac.in/iqac_files/aqar2122/criterion_vi/6.2.2_organogram.pdf
Upload any additional information	View File
Paste link for additional Information	https://sadakath.ac.in/iqac_files/aqar2122/criterion_vi/6.2.2_Function_statutory_organogram.pdf

6.2.3 - Implementation of e-governance in areas of operation: Administration Finance and Accounts Student Admission and Support Examination	A. All of the above

File Description	Documents
ERP (Enterprise Resource Planning) Documen	View File
Screen shots of user interfaces	View File
Details of implementation of e-governance in areas of operation	View File
Any additional information	View File

6.3 - Faculty Empowerment Strategies

6.3.1 - The institution has effective welfare measures for teaching and non-teaching staff and avenues for their career development/ progression

The Management has devised several welfare measures for the benefit of teaching and non-teaching staff. Employee Provident Fund, Group Insurance Scheme, Gratuity Funds, ESI Benefits and Mediclaim provisions are also available. Defined Contribution Pension Scheme is in place for grantable staff who have joined services after April 2003. Maternity Leave with a nine month salary is sanctioned. Leave on Medical Certificate for seven days per year is sanctioned to the unaided faculty. Unaided staff can claim festival allowances. The NSS units conduct free Annual Health Check up Camps for staff. Two sets of uniforms are given to the support staff every year. The Institution provides seed money to faculty

for undertaking Minor Research Projects. Incentives are provided to faculty who publish research articles in Scopus journals. Unaided staff are allowed to attend Seven Day FDPs. Each department is equipped with Wi-Fi, Computer andInternet facilities to help the faculty in academics and research. Email addresses using the domain name of the Institution are provided to the teaching faculty. OD is granted for aided and unaided faculty for participating in seminars/conferences/workshops. The Salary for Staff was released by the Managing Committee every month despite financial difficulties during the Covid-19 Pandemic.

File Description	Documents
Upload any additional information	[View File](#)
Paste link for additional information	[https://sadakath.ac.in/iqac_files/aqar2122/criterion vi/6.3.1 additional info.pdf](https://sadakath.ac.in/iqac_files/aqar2122/criterion_vi/6.3.1_additional_info.pdf)

6.3.2 - Number of teachers provided with financial support to attend conferences / workshops and towards payment of membership fee of professional bodies during the year

2

File Description	Documents
Upload any additional information	[View File](#)
Details of teachers provided with financial support to attend conference, workshops etc during the year (Data Template)	[View File](#)

6.3.3 - Number of professional development / administrative training programmes organized by the Institution for its teaching and non-teaching staff during the year

3

File Description	Documents
Reports of the Human Resource Development Centres (UGC HRDC/ASC or other relevant centres)	View File
Upload any additional information	View File

6.3.4 - Number of teachers who have undergone online/ face-to-face Faculty Development Programmes during the year: (Professional Development Programmes, Orientation / Induction Programmes, Refresher Courses, Short-Term Course, etc.)

146

File Description	Documents
Summary of the IQAC report	View File
Reports of the Human Resource Development Centres (UGC ASC or other relevant centers)	View File
Upload any additional information	View File

6.4 - Financial Management and Resource Mobilization

6.4.1 - Institution conducts internal and external financial audits regularly

The College has a well-organized setup to look into financial matters. Internal and External Audits are conducted regularly in order to maintain regularity in transactions and ensure integrity. The Finance Committee comprises the Secretary as the Chairman, the Principal, the Bursar and a senior faculty. It meets regularly for preparing annual budget. The allocation of funds under various heads is placed at the Staff Council Meeting. Adequate funds are released to each department for the purchase of books the conduct of seminars and to spend on other requirements. The requirements of the College office, the Departments, the Library and the office of the Controller Examinations are discussed at the meeting. Financial audits confirm the effective utilization of the financial resources. The External Audit is conducted by the Office of the Regional Joint Director of Collegiate Education, Tirunelveli. External Audit is done by Account General Office, Chennai. The college uses PFMS and IFHRMS of the Central government to manage the funds. The Internal

Audit is conducted by the College Auditor at quarterly intervals. The college office maintains different heads of accounts for various purposes. The auditor certifies the accounts and presents the audit report to the managing committee for approval.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	https://sadakath.ac.in/iqac_files/aqar2122/criterion_vi/6.4.1_additional_information.pdf

6.4.2 - Funds / Grants received from non-government bodies, individuals, and philanthropists during the year (not covered in Criterion III and V) (INR in lakhs)

18.441

File Description	Documents
Annual statements of accounts	View File
Details of funds / grants received from non-government bodies, individuals, philanthropists during the year	View File
Any additional information	View File

6.4.3 - Institutional strategies for mobilisation of funds and the optimal utilisation of resources

Fund Mobilization The College mobilizes resources through several avenues. Aided Faculty get Grant-in-aid salary. Fees received from Self Financing students is used for salary for the Unaided Faculty. The college taps funds from Government agencies. Autonomy Grants of were sanctioned by the UGC. The ICSSR also released seminar grants. Travel Grant was sanctioned to faculty who presented papers at International Conferences. The Principal forms a committee to supervise and approve the fundraising communications. The budget is prepared for presentation before the Finance Committee which approves it to present before the Governing Body. The Former Member of Parliament Mr. Muthukaruppan donated an amount of Rs.25,00,000/- from the MP Funds for developing

infrastructure. The college keeps track of the expenditures of departments which can approach the college any time for non budget expenditures. The Audited Statements are presented at the General Body meetings of the College Managing Committee. TheFinancial statements are regularly submitted to the RJD office.

File Description	Documents
Upload any additional information	[View File](#)
Paste link for additional Information	https://sadakath.ac.in/iqac_files/aqar2122/criterion_vi/6.4.3_additional_information.pdf

6.5 - Internal Quality Assurance System

6.5.1 - Internal Quality Assurance Cell (IQAC) has contributed significantly for institutionalizing quality assurance strategies and processes visible in terms of incremental improvements made during the preceding year with regard to quality (in case of the First Cycle): Incremental improvements made during the preceding year with regard to quality and post-accreditation quality initiatives (Second and subsequent cycles)

IQAC, established in 2006 channelizes all efforts and measures of the Institution towards promoting holistic academic excellence. It ensures and sustains quality in teaching learning, evaluation, administration and extracurricular activities. Workshops and FDPs are conducted to train the faculty. An Online Coordination Committee was constituted to monitor the online classes and to consolidate attendance. The Calendar Committee prepared an Academic Calendar to plan the online courses to be delivered and to fix time slots for conducting three CIA Tests and Semester Examinations. NPTEL Local Chapter has a tie-up with IIT, Bombay and IIT, Chennai to offer online certificate courses and Spoken Tutorials. Our students have completed NPTEL Courses. Our faculty also have completed Online Courses and 13 of them have been recognized by the Ministry of Education as Nationalized Mentors. The Local Chapter was ranked at the 6th place nationally under Arts and Science Colleges. Seed Money is provided for doing Minor Research Projects. The faculty are encouraged with incentives for publishing articles in reputed journals and granted OD for presenting papers and acting as resource persons. Our faculty received funds under UGCXII. Thirty Two research papers published in SCOPUS. The Question Banks for the UG and PG Programmes were

created as per Blooms Taxanomy.

File Description	Documents
Upload any additional information	[View File](#)
Paste link for additional information	https://sadakath.ac.in/iqac_files/aqar2122/criterion_vi/6.5.1_IQAC_Initiative.pdf

6.5.2 - The institution reviews its teaching-learning process, structures and methodologies of operation and learning outcomes at periodic intervals through its IQAC as per norms

The teaching-learning progress is conducted in accordance with the audit procedures of the BSI. The Curriculum Development Cell designs the Course Structure. The IQAC supervises quality sustenance proposed by the CDC. The ISO ensures the accomplishment of the tasks. The IQAC contributes to quality assurance strategies and processes. It inspects the functioning of the College Office, the Office of the COE, the Library and the Attendance Department. The Governing Board, the Academic Council, the CDC and the BoS bestow to academic excellence. The OBE was introduced on the basis of LOCF and Continuous Internal Assessment Strategies for realizing the POs and PSOs were also drafted. The Institution has made mandatory the completion of one course at least under SWAYAM-NPTEL. 34 faculty have completed NPTEL courses. FDPs organized by the IQAC: Two-day Training Programme for non-teaching staff on "Official Procedures" on 11.07.2020 and 12.07.2020. Seven-day FDP on e-content Development from 19.07.2020 to 25.07.2020. Seven-day Orientation Programme on "Criterion-wise metrics and Documentation from 28.09.2020 to 04.10.2020. "Never less she persisted – A Journey of our sheroes" on 09.09.2020. Plenary Webinar Talks on "Effective Documentation for NAAC RAF" on 13.02.2021, 20.02.2021, 25.02.2021 and 27.02.2021.

File Description	Documents
Upload any additional information	[View File](#)
Paste link for additional information	https://sadakath.ac.in/iqac_files/aqar2122/criterion_vi/6.5.2_Teaching_Learning_Reforms.pdf

6.5.3 - Quality assurance initiatives of the institution include Regular meeting of the IQAC Feedback collected, analysed and used for improvement of the institution Collaborative quality initiatives with other institution(s) Participation in NIRF Any other quality audit recognized by state, national or international agencies (such as ISO Certification)	A. Any 4 or all of the above

File Description	Documents
Paste the web link of annual reports of the Institution	https://sadakath.ac.in/iqac_annual_report.php
Upload e-copies of accreditations and certification	View File
Upload details of quality assurance initiatives of the institution	View File
Upload any additional information	View File

INSTITUTIONAL VALUES AND BEST PRACTICES

7.1 - Institutional Values and Social Responsibilities

7.1.1 - Measures initiated by the Institution for the promotion of gender equity during the year

Sadakathullah Appa College (Autonomous), is known for welfare measures for everyone across the board. Gender equity is adhered to. Boys and girls are given admission in accordance with the regulations of the college and the Government of Tamil Nadu. The Women Harassment Prevention Cell with 10 faculty, ensures the safety of girls on the campus. The Anti-Ragging Committee ensures that a smooth relationship is in place among the students on the campus. The emergency toll free numbers are displayed on the hostel notice boards. The curriculum isaccommodating Women's Studies. The Women's Counseling Cell, AGAM Self Development Centre and the IQAC of our college organized a programme on the theme, "Nevertheless, She Persisted…A Journey of our She-roes" on 09.09.2020. The hostel facilities are with good ambience. There are 88 male and 91 female faculty and 46 male and 25

female non-teaching staff. The women faculty are vested with the responsibilities such as Deputy Controller of Examinations, Dean of Students' Affairs, AISHE & ARIIA Coordinators, Heads of the Departments, Research Heads, Women Counselor and Physical Directoress. In the Students' Council, women are given equal opportunities to represent students. The posts of Vice-Chairperson and Secretary are given to girl students.

File Description	Documents
Upload any additional information	[View File](#)
Paste link for additional Information	https://sadakath.ac.in/aqar2122_criterion7.php

7.1.2 - The Institution has facilities for alternate sources of energy and energy conservation: Solar energy Biogas plant Wheeling to the Grid Sensor-based energy conservation Use of LED bulbs/ power-efficient equipment	A. Any 4 or All of the above

File Description	Documents
Geotagged Photographs	[View File](#)
Any other relevant information	[View File](#)

7.1.3 - Describe the facilities in the institution for the management of the following types of degradable and non-degradable waste (within a maximum of 200 words)

The Institution is committed to proper management of all types of wastes. The institution bears the environmentalresponsibility to preserve Ecosystem. To realize this, janitors have been employed and they work in shifts. The solid waste of every classroom, laboratory and hostel room on the campus is collected and segregated into bio and non-biodegradable waste. The degradable waste is dumped in a pit for vermicomposting. The non-biodegradable waste is either incinerated or handed over to the municipal/ corporation staff. The liquid waste and bio medical waste from the laboratories of Chemistry and Microbiology is treated through a liquid waste management system. A treatment plant has been installed with activated carbon filtration

technology. The liquid waste collected through the Reverse Osmosis systems and the hostel is diverted to the nearby gardens. E-waste accumulates on the campus, is also properly managed. The parts of computers that are still in working condition are transferred to other Departments that are in need of them. Parts of the computers are used in classroom for the Conduct of Certificate Course in Hardware and Networking. The usage of radioactive materials in the practical classes is avoided to keep up with the Institution's interest on environmental protection.

File Description	Documents
Relevant documents like agreements/MoUs with Government and other approved agencies	View File
Geotagged photographs of the facilities	View File
Any other relevant information	View File

7.1.4 - Water conservation facilities available in the Institution: Rain water harvesting Bore well /Open well recharge Construction of tanks and bunds Waste water recycling Maintenance of water bodies and distribution system in the campus

A. Any 4 or all of the above

File Description	Documents
Geotagged photographs / videos of the facilities	View File
Any other relevant information	View File

7.1.5 - Green campus initiatives include

7.1.5.1 - The institutional initiatives for greening the campus are as follows:

1. Restricted entry of automobiles
2. Use of bicycles/ Battery-powered vehicles
3. Pedestrian-friendly pathways

A. Any 4 or All of the above

4. **Ban on use of plastic**
5. **Landscaping**

File Description	Documents
Geotagged photos / videos of the facilities	View File
Various policy documents / decisions circulated for implementation	View File
Any other relevant documents	View File

7.1.6 - Quality audits on environment and energy undertaken by the institution

7.1.6.1 - The institution's initiatives to preserve and improve the environment and harness energy are confirmed through the following:

1. **Green audit**
2. **Energy audit**
3. **Environment audit**
4. **Clean and green campus recognitions/awards**
5. **Beyond the campus environmental promotional activities**

A. Any 4 or all of the above

File Description	Documents
Reports on environment and energy audits submitted by the auditing agency	View File
Certification by the auditing agency	View File
Certificates of the awards received	View File
Any other relevant information	View File

7.1.7 - The Institution has a disabled-friendly and barrier-free environment: Ramps/lifts for easy access to classrooms and centres Disabled-friendly washrooms Signage including tactile path lights, display boards and signposts Assistive

A. Any 4 or all of the above

technology and facilities for persons with disabilities: accessible website, screen-reading software, mechanized equipment, etc. Provision for enquiry and information: Human assistance, reader, scribe, soft copies of reading materials, screen reading, etc.

File Description	Documents
Geotagged photographs / videos of facilities	<u>View File</u>
Policy documents and brochures on the support to be provided	<u>View File</u>
Details of the software procured for providing assistance	<u>View File</u>
Any other relevant information	<u>View File</u>

7.1.8 - Describe the Institutional efforts/initiatives in providing an inclusive environment i.e. tolerance and harmony towards cultural, regional, linguistic, communal, socio-economic and other diversities (within a maximum of 200 words).

The Institution takes efforts concerning tolerance and harmony towards various diversities. The initiatives include: Voters' Awareness cum Corruption and Black Money Eradication Programme. The members of the Blood Donors' Club organized Blood Donation Camps. An Eye Check-up Camp was organized in collaboration with Vasan Eye-care and Aadithya Properties. The NSS volunteers and two Programme Officers participated in the Mission 'Clean Thamirabarani'. The Endowment Scholarships are provided irrespective ofreligious differences. The Alumni Association has donated One Lakh Rupees for the establishment of the Tamil Chair at Harvard University. The cheque was handed over to the Chief Minister of TamilNadu. Manitham, Students Self Help Scheme and Students Help In First Aid help students. The World Water Day, National Yoga Day, Dr. A.P.J. Abdul Kalam's Remembrance Day and National Voters' Day are observed. The Awareness programmes conducted are: Programme on Nutritious Food for Women's Health Swachh Bharat Rally on Save Water and a Street Play on Plastic Awareness was screened Diet and psychological counselling to pregnant ladies and mothers of Anganwadi Children. The Volunteers of the Red Ribbon Club paid a visit to Hope Foundation (Home for

HIV Infected Children), Tirunelveli. A Street Drama on
AIDS/HIV awareness was held at Aarampannai.

File Description	Documents
Supporting documents on the information provided (as reflected in the administrative and academic activities of the Institution)	[View File](#)

7.1.9 - Sensitization of students and employees of the institution to constitutional obligations: values, rights, duties and responsibilities of citizens:

The Institution takes care to sensitize students to the
values, rights, duties and responsibilities. The college
organizes a six day Student Induction Programme for the
freshers. Moral and Deeniyath classes are conducted to
nurture moral and spiritual values. The NSS units are vibrant
in teaching duties and responsibilities of a citizen to
students through conducting. Voters' Awareness cum Corruption
and Black Money Eradication Programmes, Special camp for
Voter ID registration (Nearly 200students registered for
their voter IDs), National Voters' Day, National Unity Day,
Blood Donation camps, Road Safety Awareness Programme,
Swachhata Hi Seva for a clean Tirunelveli, Guest Lecture on
Human Rights, Pan Card Mela and Sapling Plantation NCC has
been working spiritedly for years. The activities include:
Cadet CUO M. Sheik Ibrahim Sirajdeen of II B.Sc Physics
attended the RDC Marina- 2021 Camp at the TamilNadu
Pondicherry & Andaman Nicobar Islands' Directorate, Chennai
on 03.01.2021. Cadet CUO M. Sheik Ibrahim Sirajdeen of II
B.Sc Physics attended the RDC Marina- 2021 Camp at the
TamilNadu Pondicherry & Andaman Nicobar Islands' Directorate,
Chennai on 18.01.2021. The SOP organized A Swachh Bharat
Rally on Save Water and a street play on Plastic Awareness.
Welfare Units- Manitham, SSHS and SHIFA impart
responsibilities to students.

File Description	Documents
Details of activities that inculcate values necessary to transform students into responsible citizens	[View File](#)
Any other relevant information	[View File](#)

7.1.10 - The institution has a prescribed code of conduct for students, teachers, administrators and other staff and conducts periodic sensitization programmes in this regard: The Code of Conduct is displayed on the website There is a committee to monitor adherence to the Code of Conduct Institution organizes professional ethics programmes for students, teachers, administrators and other staff Annual awareness programmes on the Code of Conduct are organized	A. All of the above

File Description	Documents
Code of Ethics - policy document	View File
Details of the monitoring committee composition and minutes of the committee meeting, number of programmes organized, reports on the various programmes, etc. in support of the claims	View File
Any other relevant information	View File

7.1.11 - Institution celebrates / organizes national and international commemorative days, events and festivals

All National Days are celebrated to create awareness among students. Independence and Republic Days are celebrated every year with parade and flag hoisting. The college has a tie-up with the Indian Overseas Bank and Canara Bank and conducts elocution, essay writing, drawing and singing competitions. The persons belonging to the families of the renowned Freedom Fighters such as Veeravanjinathan, Veerapandiya Kattabomman, V.O. Chidambaranar and Mahakavi Bharathiyar are invited as special guests. The NSS and Youth Welfare Departments organized the National Voters' Day. Under the Swachh Bharat Abhiyan, an awareness programme was organized. The 75th Anniversary of Quit India Movement and National Unity Day was celebrated. The World Arabic Language Day was also organized. The Department of Nutrition and Dietetics conducted a Guest

Lecture in association with NSS to observe the World Food Day. National De-worming Day was observed by receiving 3000 tablets from the Urban Primary Health Centre, Manakavalanpillai Nagar. A rally was flagged off by the then District Collector of Tirunelveli. The College, in association with Nehru Yuvakendra, organized Youth Parliament and Yoga Awareness Programme on International Day of Yoga. The Department of Zoology organized a rally to mark the World Cancer Day.

File Description	Documents
Annual report of the celebrations and commemorative events for during the year	View File
Geotagged photographs of some of the events	View File
Any other relevant information	View File

7.2 - Best Practices

7.2.1 - Provide the weblink on the Institutional website regarding the Best practices as per the prescribed format of NAAC

Best Practice I Students' Self Help Scheme (SSHS) & Students' Help in First Aid (SHIFA) Objectives: 'SSHS' helps the cause of supporting financially disadvantaged students. SHIFA is successful with the volunteers. In 2020-2021, Rs.4310/- was collected. Earn While You Learn (EWYL) Objectives: To help meritorious and needy students earn a reasonable amount every month to meet their academic expenses. EWYL provides opportunities to students to earn while they are learning. Students are given Rs. 100/- per day. The economically backward students are benefitted. It also instils in them various traits of employment and the values of hard work. The college provides its budding entrepreneurs with necessaryguidance, incubation and resources to initiate and run their ventures. In the year 2020-2021, a sum of Rs.1,25,900/- was distributed. Best Practice II MANITHAM Objectives: To help the Mentally retarded; create awareness regarding the welfare of the homeless. Context: The College imbibes values to students. MANITHAM is established in 2016 to bridge the gap between the privileged and deprived classes. The fund for MANITHAM is generated from the volunteering Staff and Students.

File Description	Documents
Best practices in the Institutional website	https://sadakath.ac.in/best_practices.php
Any other relevant information	https://sadakath.ac.in/best_practices.php

7.3 - Institutional Distinctiveness

7.3.1 - Highlight the performance of the institution in an area distinct to its priority and thrust (within a maximum of 200 words)

The college provides quality higher education to the deprived and underprivileged sections of the society. 17 certificate courses and 2 diploma courses are offered. The College was recognised as a SWAYAM-NPTEL LocalChapter by the Ministry of Education. 1000 students have completed courses. Among the hundred, Arts and Science Colleges, our College has been ranked nationally at the Sixth Place. Students are trained to appear for the Typewriting Examination conducted by the Department of Technical Education. The scholarships are awarded to students. Earn While You Learn Scheme is introduced considering the poor economic status of students. Under SHIFA, our faculty andstudents to get first aid treatment. CALL Courses are offered through Language Laboratory. The SOP adopts nearby villages for their Welfare and progress. To help students with employability skills, the College runs Embroidery and Beautician courses. Our Institution has signed an MoU with IIT,Bombay to utilize the digital resources. This collaboration geared launch of Digital Learning Centre. 9 Research Centres have been established. 120 Teachers were awarded Doctoral Degrees and 158 scholars are pursuing. The college reserves 50% for women in Students' Council. Students and Alumni are given representation in the Academic Council and BoS.

File Description	Documents
Appropriate link in the institutional website	https://sadakath.ac.in/institutional_distictiveness.php
Any other relevant information	View File

7.3.2 - Plan of action for the next academic year

1. To start B.Sc Data Sciences
2. To appoint a full-time Placement Officer
3. To conduct Training Programmes related to Code of Conduct, Professional Ethics for Faculty Members &Students
4. To provide Seed Money to the Faculty Members of Arts & Commerce Departments
5. To establish Computer Laboratories for the Students of Mathematics and Commerce Departments
6. To start Career Oriented Courses for the Students of the Arts and Physical Education Departments
7. To establish a Finance Section with a full-time Finance Officer
8. To conduct a Training Programme for the Non-teaching Staff pertaining to the maintenance of Service Register, Private College Regulation Act, Office Procedure and other Duties and Responsibilities
9. To initiate the establishment of Sadakath Medical Lab and Diagnostic Centre
10. To initiate the establishment of Sadakath Cooperative Store
11. To establish an Incubation Hub and a Skill Development Centre
12. To appoint a qualified Electrician with 'C' Certificate
13. To appoint a qualified Campus Manager
14. To start Diploma in Fashion Technology
15. To initiate steps for the recorganization of the Sadakath Outreach Programme
16. To initiate the construction of Principal's Quarters, Auditorium, Swimming Pool and Gymnasium