



Sadakathullah Appa College

(Autonomous)

• Reaccredited by NAAC at an A++ Grade with a CGPA of 3.56/4.0 in the IV Cycle • An ISO 9001:2015 Certified Institution

Resolutions – Steering Committee Meeting (26.05.2023)

The following resolutions were made at the Steering Committee Meeting held on 26.05.2023 at the Seminar Hall.

Twenty two members of the Steering Committee were present.

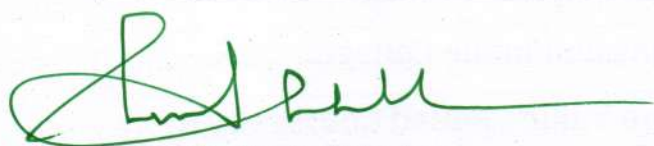
Resolutions:-

The following resolutions have been made at the meeting:

1.	It was resolved to offer B.A. Corporate Secretary ship, B.Sc. Data Sciences, B.Sc. Artificial intelligence, M.A. Economics, M.A Tamil and Certificate courses in Cyber Security and Drone Application.
2.	It was resolved to appoint a Full-Time Placement Officer.
3.	It was resolved to hand over a copy of the feedback on Faculty to the respective Heads of the Departments.
4.	It was resolved to allocate a sum of Rs. 8 to 10 lakh towards the purchase of Books / Journals to the Library.
5.	It was resolved to develop an arboretum in the College.
6.	It was resolved to offer at least Two Value –Added Courses by every Department for thirty teaching hours for each course.
7.	It was resolved to conduct Two CIA Tests per semester with a duration of one and a half hour each.

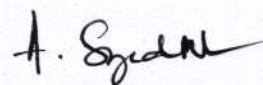


8.	It was resolved to conduct a two-hour External Examinations for the two-credit NME courses (Excluding Practical Courses), Value Education and Environmental Science.
9.	It was resolved to encourage the Faculty to publish at one research paper a year in Wos/SCI/Scopus Indexed Journals and publish Books/Chapters/Proceeding with ISSN/ISBN.
10.	It was resolved to construct Classrooms, Additional Laboratories for the PG Departments of Physics, Chemistry and Commerce to offer Laboratory-oriented Courses.
11.	It was resolved to construct a separate block for accommodating The Training and Placement Cell, Sadakath Academy, Research and Development Cell.
12.	It was resolved to encourage the Faculty to develop e-Content.
13.	It was resolved to increase the usage of Library by providing User Award to Students and Faculty every month.
14.	It was resolved to reframe the Vision and Mission of the College with approval of the Governing Board.
15.	It was resolved to frame the objectives and functions of the Committees constituted and mentioned in the Students' Handbook and Academic Calendar.
16.	It was resolved to discuss the findings of the Academic and Administrative Audits conducted by the ISO with Heads of the Departments and the Administrative Heads.
17.	It was resolved to increase the Non-conventional Energy Resources by installing more Solar Panels.
18.	It was resolved to upgrade the Departments of Tamil, Arabic, Economics and Nutrition and Dietetics as Research Centres.



Dr. S.M. Abdul Kader

Principal



Dr. A. Syed Mohamed

IQAC Coordinator



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The Action - Taken Report on the Resolutions Passed at the IQAC Steering Committee Meeting Conducted on 26.05.2023

S.No.	Resolutions	Action Taken
1.	It was resolved to offer B.A. Corporate Secretaryship, B.Sc. Data Sciences, B.Sc. Artificial intelligence, M.A. Economics, M.A. Tamil and Certificate Courses in Cyber Security and Drone Application.	To Apply for B.Sc. Data Science and B.Sc. Artificial Intelligence in the Academic year 2023 - 2024.
2.	It was resolved to appoint a Full-Time Placement Officer.	Under Discussion.
3.	It was resolved to hand over a copy of the feedback on Faculty to the respective Heads of the Departments.	A Copy of the Feedback on Teachers was given to Faculty.
4.	It was resolved to allocate a sum of Rs. 8 to 10 lakh towards the purchase of Books / Journals to the Library.	An Amount of Rs. 10,00,000 /- has been allocated to the Library.
5.	It was resolved to develop an arboretum in the College.	Under Discussion.
6.	It was resolved to offer at least Two Value - Added Courses by every Department for thirty teaching hours for each course.	Value - Added Courses will be offered from the Academic Year 2024 -2025 onwards.

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S.No.	Resolutions	Action Taken
7.	It was resolved to conduct Two CIA Tests per semester with a duration of one and a half hour each.	It was discussed at the Examination Meeting held on 21.05.2024.
8.	It was resolved to conduct a two-hour External Examinations for the two-credit NME courses (Excluding Practical Courses), Value Education and Environmental Science.	It was discussed at the Examination Meeting held on 21.05.2024.
9.	It was resolved to encourage the Faculty to publish at one research paper a year in Wos/SCI/Scopus Indexed Journals and publish Books/Chapters/Proceeding with ISSN/ISBN.	Initiatives has been taken.
10.	It was resolved to construct Classrooms, Additional Laboratories for the PG Departments of Physics, Chemistry and Commerce to offer Laboratory-oriented Courses.	Under Discussion.
11.	It was resolved to construct a separate block for accommodating The Training and Placement Cell, Sadakath Academy, Research and Development Cell.	Under Discussion.
12.	It was resolved to encourage the Faculty to develop e-Content.	A Five - Day Faculty Development Programme on e-Content Development was conducted from 07.08.2023 to 11.08.2023.

13.	It was resolved to increase the usage of Library by providing User Award to Students and Faculty every month.	The Best User Award was given at the College Day.
14.	It was resolved to reframe the Vision and Mission of the College with the approval of the Governing Board.	Discussed in the Governing Board.
15.	It was resolved to frame the objectives and functions of the Committees constituted and mentioned in the Students' Handbook and Academic Calendar.	Under Preparation.
16.	It was resolved to discuss the findings of the Academic and Administrative Audits conducted by the ISO with Heads of the Departments and the Administrative Heads.	Discussed in the Administrative Heads Meeting.
17.	It was resolved to increase the Non-conventional Energy Resources by installing more Solar Panels.	Under Discussion.
18.	It was resolved to upgrade the Departments of Tamil, Arabic, Economics and Nutrition and Dietetics as Research Centres.	Under Discussion.

A. S. G. M.



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Minutes of the IQAC Steering Committee Meeting held on 26.05.2023

The Steering Committee meeting was held on 26.05.2023 at the college seminar hall. The meeting commenced with Holy Quranic verses recited by Dr. M. Mohamed Roshan, Dean of Sciences. The Principal and Chair-person of IQAC, Dr. S.M. Abdul Kader welcomed the members present. The meeting was presided over by Alhaj. T.E.S. Fathu Rabbani, Secretary and Correspondent. He also delivered the Presidential Address.

The first agenda of the meeting was the recommendations of the NAAC Peer Team Members. It was presented by IQAC Coordinator, Dr. A. Syed Mohamed. He disclosed the three major remarkable features in the Institutional context proclaimed by the Peer Team Members. He also elucidated the Strengths, Weakness, Opportunities and Challenges scrutinized by the NAAC members. He also distinguished the weightage marks based on the number of metrics.

The Action- Taken Report for the Recommendation of the UGC Expert Committee for the second extension of the Autonomous status visited our Institution from 11.07.2018 to 13.07.2018. The IQAC Coordinator, Dr. A. Syed Mohamed cited the suggestions by the Previous Autonomous Review Committee and demonstrated the action taken by the Institution pertaining to the former constructive recommendations.



The Principal and IQAC Chairperson Dr. S.M. Abdul Kader enumerated the strategic plans in the realm of Curriculum aspects, Teaching, Learning and Evaluation, Research, Collaboration, MoU, Infrastructure, Library, Students Support, Governance, Welfare Measures, Faculty Empowerment, Quality Initiatives, Audit, Best Practices, Admission and Programmes offered in our Institution. As per the remarkable endorsements and speculations from both the NAAC per team members and the special invitees, ten resolutions have been finalized on the presence of twenty-two Steering Committee members.

Eventually, the IQAC deputy Coordinator, Mr. S. Khaleel Ahamed hailed the members for their substantial presence and their excellent suggestions.

A. Syed